



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

## AGENDA

### Village Board

Tuesday, May 20, 2025, 5:30 pm

Village Board Room, 30 S. 1<sup>st</sup> St., Winneconne

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#### Call to Order

**Roll Call:** Olson, Bouras, Stelzner, Janikowski, Krings, Miller, Boucher

**Pledge of Allegiance**

#### Open Public Hearing

Hear public comment on Resolution 0415 – 6<sup>th</sup> Avenue and Adams Street Resurfacing: Resolution by the Village Board of the Village of Winneconne adopting the final resolution declaring intent to exercise special assessment powers under section 66.0703, Wisconsin statutes, for street resurfacing on 6th Avenue (Main Street to Twin Harbor Drive) and Adams Street (Second to Third Street), Winneconne, Wisconsin

#### Close Public Hearing

#### Regular Business

**Consideration and action** to approve consent agenda and payment of bills:

- April 30, 2025, Treasurer's Report/Budget Comparisons
- April 2025, Check Register

**Consideration and action** to approve March 31st, 2025 Village Board Minutes

**Consideration and action** to approve April 15th, 2025 Village Board Minutes

**Consideration and action** to approve April 23rd, 2025 Village Board Special Meeting Minutes

#### Communications

#### Public Participation

#### Administrator's Report

- Business Update
- Operations Update
- Key Meetings & Events
- Finance Update

#### Committee Reports

Beautification, Cemetery, Fire District, Historic Preservation, Library, Parks, Personnel & Finance, Plan Commission, Public Safety, Public Works

## **Old Business**

## **New Business**

**Consideration and action** to approve CMAR Resolution 5.1-2025 for 2025

**Consideration and action** to approve the Alcohol licenses as presented for the licensing year July 1, 2025 through June 30, 2026

**Consideration and action** to approve the Cigarette, Tobacco and E-Vaping licenses as presented for the licensing year July 1, 2025 through June 30, 2026

**Consideration and action** to approve the Operator licenses as presented for the licensing year July 1, 2025 through June 30, 2026

**Consideration and action** to approve a Temporary Class "B" picnic license for the Winneconne Youth Diamond Club for weekends of:

- June 6<sup>th</sup> - 8<sup>th</sup>, 2025
- June 13<sup>th</sup> -15<sup>th</sup>, 2025
- June 20<sup>th</sup> – 22<sup>nd</sup>, 2025

**Consideration and action** to appoint Lori Allcox to the Cemetery Board as a resident member

**Consideration and action** to approve a Direct Seller's Permit for Larae Monel Simonis (Dauntless Soul Brew, Co.)

**Consideration and possible action** to accept proposed Mobile Food Vendor Ordinance and associated fees and fine

## **Confirm next meeting**

Tuesday, June 17, 2025, 5:30 pm – Village Hall Board Room

## **Adjourn**

The Winneconne Municipal Center is accessible to the physically disadvantaged. If special accommodations are necessary, please contact the Village Hall at 920-582-4381 and we will make every effort to accommodate the requests.

Notice of this meeting was posted at the following locations: Village Hall, 30 S. 1<sup>st</sup> St., Winneconne, Premier Bank, 915 Main St., Winneconne, Winneconne Post Office, 34 S. 2<sup>nd</sup> St, Winneconne, Village website.

**VILLAGE OF WINNECONNE  
WINNEBAGO COUNTY, WISCONSIN  
RESOLUTION NUMBER 0415, SERIES OF 2025**

**A PRELIMINARY ASSESSMENT RESOLUTION DECLARING INTENT TO EXERCISE SPECIAL ASSESSMENT POWERS UNDER CHAPTER(S) 66.0703 AND AS APPLICABLE §§ 61.36, 66.0701, 66.0703(8), AND 66.0907, OF THE WISCONSIN STATUTES, AS AMENDED FROM TIME TO TIME, AND BY CHAPTER 67 ARTICLE II, VILLAGE OF WINNECONNE MUNICIPAL CODE.**

BE IT RESOLVED by the Village of Winneconne Board of Trustees, of the Village of Winneconne located in Winnebago County, State of Wisconsin, as follows:

1. That the Board of Trustees, Village of Winneconne hereby declares its intent to execute its police powers under Chapter(s) 66.0703, and as applicable §§ 61.36, 66.0701, 66.0703(8), and 66.0907, of the Wisconsin Statutes, as amended from time to time, and by Chapter 67 Article II of the Village of Winneconne Municipal Code, to levy special assessments upon property within the following described area of improvements upon said property:

a) DESCRIPTION OF SPECIAL ASSESSMENT PROJECTS:

Street Resurfacing

Asphalt resurfacing of 6<sup>th</sup> Avenue – Main St. to Twin Harbor Drive  
Asphalt resurfacing of Adams Street – Second to Third Street

b) AREA OF SPECIAL ASSESSMENT IMPROVEMENTS:

6<sup>th</sup> Avenue from Main Street to Twin Harbor Drive  
Adams Street – Second to Third Street

The special assessments as may be hereinafter determined shall be levied upon all real estate fronting roadways within the above-described areas; and/or individual properties within an area thereby defined.


2. Said improvements shall include the required cost of construction and installation, including total construction costs, engineering fees, attorney's fees, publication expenses, and Village Administrative costs and fees.
3. The Village Board of Trustees further determines that said improvements specifically benefit the property described in Paragraph 1 above.
4. The Village Board hereby determines that all municipal improvements shall be made under Chapter(s) 66.0703, and as applicable §§ 61.36, 66.0701, 66,0703(8), and 66.0907, of the Wisconsin Statutes, as amended from time to time, and by Chapter 67 Article II of the Village of Winneconne Municipal Code, and that two-thirds (2/3) of the total cost of said improvements, being total construction and material costs, including engineering fees, attorney's fees, publication expenses, and Village Administrative costs and fees, and other appropriate special assessment proceeding costs shall be assessed on a reasonable basis against the specifically benefited property described in Paragraph 1 above.

5. The assessments against abutting property owners (or property owners within the area of special assessment) shall be paid in cash or in the number of installments to be determined following the Public Hearing on the proposed assessments and then according to the Final Assessment Resolution of the Village Board of Trustees as may be hereinafter adopted.
6. The Village Engineers and/or Village Director of Public Works are directed to prepare an Engineer's Report and/or Director of Public Works' Report consisting of:
  - a) Preliminary and final plans and specifications for said improvements.
  - b) An estimate of the entire, final, total costs of the proposed construction and installation, including costs of construction, material, engineering fees, attorney's fees, publication expenses, Village Administrative fees and costs, and other appropriate costs of special assessment proceedings.
  - c) A schedule of proposed assessments against abutting property prepared under the terms and conditions of Chapter 66.0703 of the Wisconsin Statutes as amended from time to time.
  - d) The Engineer's Report and/or Director of Public Works' Report shall determine and state that all such assessments are based upon a reasonable basis, being total construction and material costs, and additional direct or indirect costs as specified above, and that all special assessments specially benefit the property(s) being assessed.

Upon completing said Engineer's Report/Director of Public Works' Report, the Village Clerk is directed to prepare and publish a Class One Notice of a Public Hearing of said report and upon the Preliminary Special Assessment Resolution, as specified in Chapter 66.0703(4) of the Wisconsin Statutes, as amended from time to time, which Notice of Public Hearing shall state the place and time at which the Report may be inspected and the place and time at which all person interested or their agents or attorneys, may appear before the Village Board of Trustees and be heard concerning the matters contained in said Special Assessment Preliminary Resolution and the Village Engineer's Report or Village Director of Public Works' Report, which shall be a Public Hearing thereon. A copy of the Notice of Public Hearing, together with a scale map (if applicable) showing the general boundary areas of the proposed assessment district/area, shall be mailed at least ten (10) days before the hearing date to all interested persons whose post office addresses are known. The Public Hearing shall commence not less than ten (10) nor more than forty (40) days after publication. The Hearing shall be held at the Village Hall, Village of Winneconne, located at 30 South 1<sup>st</sup> Street, Winneconne, Wisconsin 54986, Winnebago County, State of Wisconsin, on the 20<sup>th</sup> day of May, 2025 at 5:30 p.m.

Date introduced, approved and adopted: April 15, 2025

VILLAGE OF WINNECONNE



Chris Boucher, Village President



Attest: Ann Wasinger, Village Clerk

# ENGINEER'S REPORT

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## 2025 STREET RESURFACING

6<sup>TH</sup> AVENUE | MAIN STREET TO TWIN HARBOR DRIVE  
ADAMS STREET | 2<sup>ND</sup> STREET TO 3<sup>RD</sup> STREET



PREPARED FOR THE

## VILLAGE OF WINNECONNE

WINNEBAGO COUNTY, WISCONSIN

APRIL 7, 2025



McMAHON ASSOCIATES, INC.

1445 McMAHON DRIVE NEENAH, WI 54956 Mailing: PO BOX 1025 NEENAH, WI 54957-1025 PH 920.751.4200 MCMGRP.COM

McM. No. W0011-09-24-00744.00 /BDW:car



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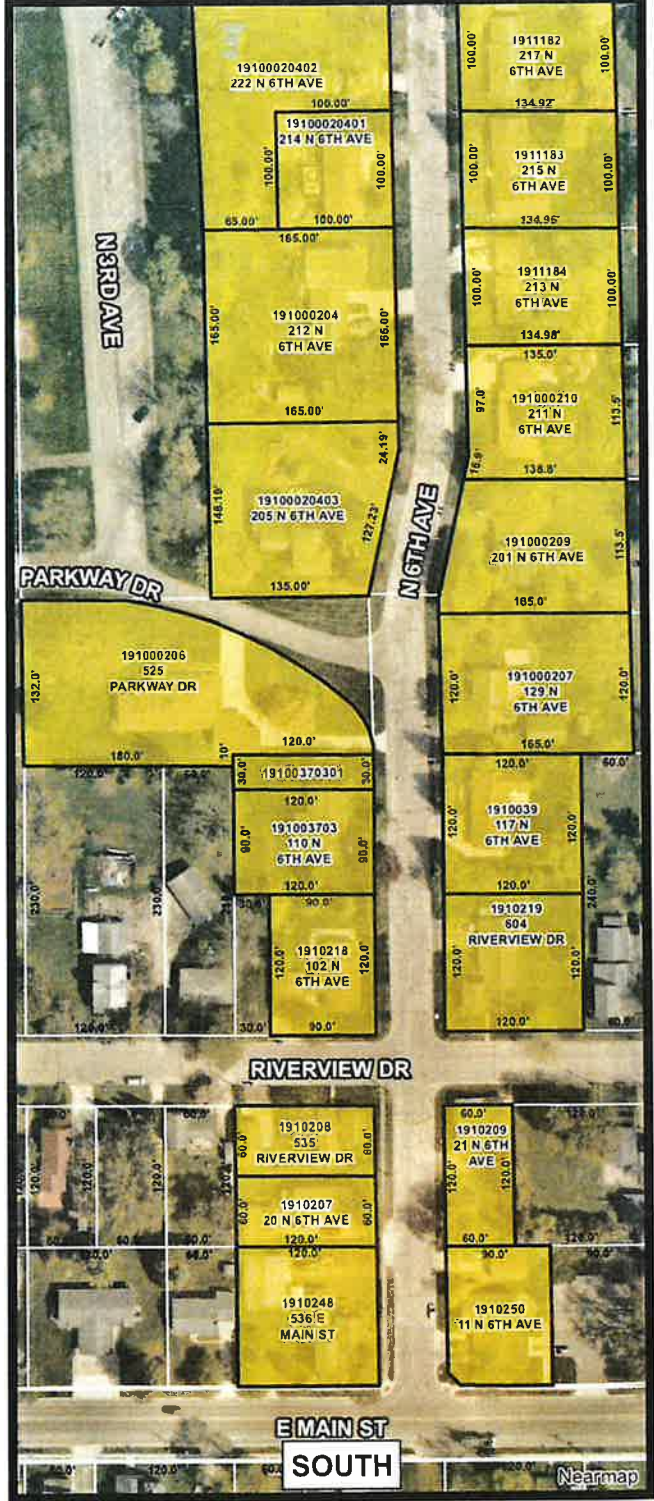
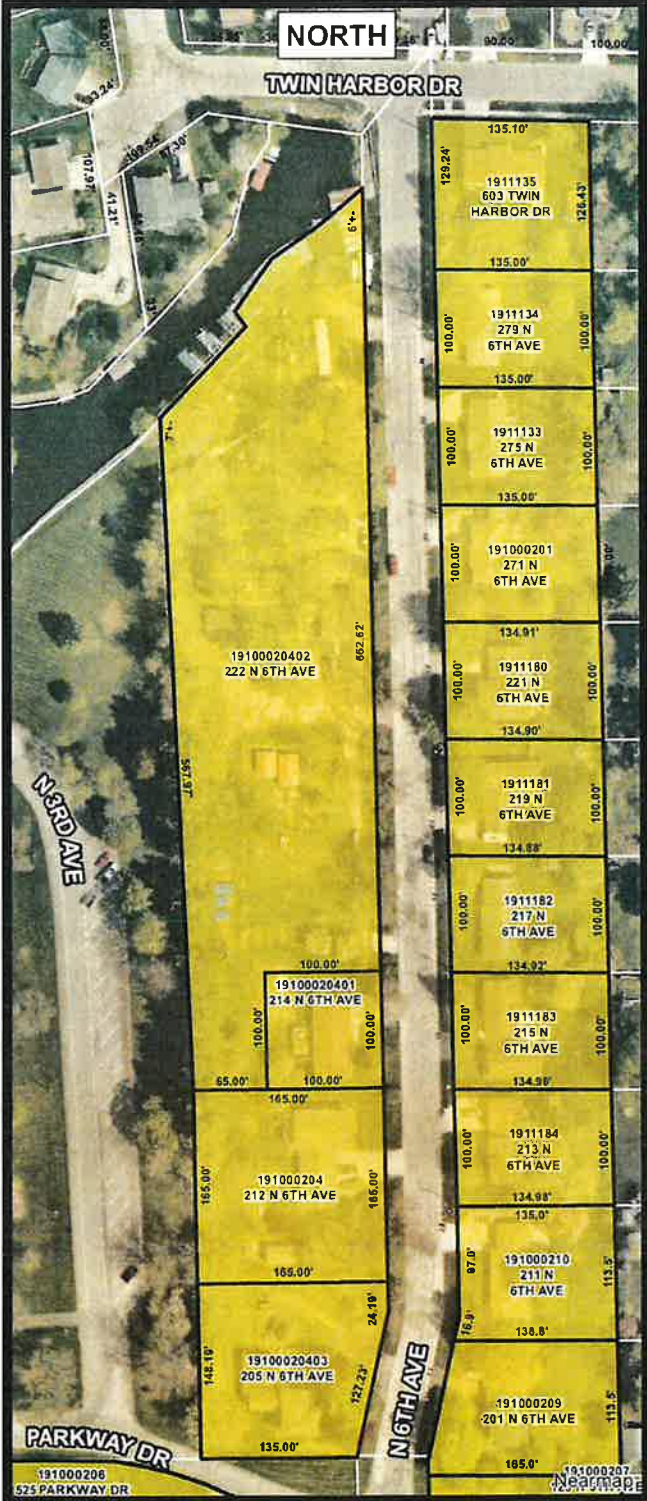
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**Mapped Features**

- Street Resurfacing Parcels
- Parcel Line



**McMAHON**  
ENGINEERS ARCHITECTS  
McMAHON ASSOCIATES, INC.



Source: Winnebago County, 2023-25.

**FIGURE 1**  
**6th AVENUE**  
2025 STREET RESURFACING  
VILLAGE OF WINNECONNE  
WINNEBAGO COUNTY, WISCONSIN

Information on this drawing was developed or obtained by others. McMAHON ASSOCIATES, INC does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

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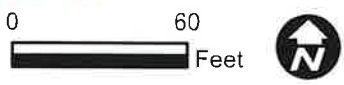


**Mapped Features**

- Street Resurfacing Parcels
- Parcel Line



**McMAHON**  
 ENGINEERS ARCHITECTS  
 McMAHON ASSOCIATES, INC.



**FIGURE 2**  
**ADAMS STREET**  
 2025 STREET RESURFACING  
 VILLAGE OF WINNECONNE  
 WINNEBAGO COUNTY, WISCONSIN

Source: Winnebago County, 2023-25.

Information on this drawing was developed or obtained by others. McMAHON ASSOCIATES, INC does not guarantee this information to be correct, current, or complete. The property and right-of-way information are only intended for use as a general reference and are not intended or suitable for site-specific uses. Any use to the contrary of the above stated uses is the responsibility of the user and such use is at the user's own risk.

# ENGINEER'S REPORT

## 2025 STREET RESURFACING

6<sup>TH</sup> AVENUE | MAIN STREET TO TWIN HARBOR DRIVE  
ADAMS STREET | 2<sup>ND</sup> STREET TO 3<sup>RD</sup> STREET



## VILLAGE OF WINNECONNE

WINNEBAGO COUNTY, WISCONSIN

APRIL 7, 2025

McM. No. W0011-09-24-00744.00

1. This Engineer's Report, submitted on behalf of the above-named municipality, is prepared in compliance with Section 66.0703(1)(b), Wisconsin Statutes, and Section 66.0703(3), Wisconsin Statutes, as amended.
2. That all Preliminary and Final Plans and Specifications for the aforementioned municipal project are on file with the Clerk of the municipality.
3. That following hereinafter is an estimate of the entire cost of the proposed work or improvements, either based upon the Engineer's estimates or based upon actual bids received for said proposed work or improvements by the named municipality.
4. That hereinafter follows an estimate, as to each parcel of property affected, of the assessment of benefits to be levied against each affected parcel.
5. The same is attached hereto and incorporated herein as a schedule of proposed assessments.
6. That it has been determined by the governing body of the aforementioned municipality and the Engineers for the municipality, that the property against which the assessments are made are benefited from said proposed work, improvements and installation of the same, and that all assessments are pursuant to Sections 66.0703(1)(b) Police Powers, and that said assessments are based upon a reasonable basis, as determined by said government body, mainly being construction costs assessment, including actual cost of construction, engineering fees, legal fees, posting and publication expenses.

McMahon Associates, Inc.

By: \_\_\_\_\_

Brad D. Werner, P.E.

Vice President / Senior Municipal Engineer



## STREET RESURFACING PROJECT

The purpose of the project is to provide the abutting property owners with a dependable street system.

## ESTABLISHMENT OF THE STREET RESURFACING ASSESSMENT RATE

### STREET RESURFACING PROJECT COSTS

The costs are estimated and include construction costs, engineering and contingencies.

Qty/Unit	Description	Unit Price	Total
7,150 S.Y.	Full Depth Pulverize	\$1.05/S.Y.	\$7,507.50
7,150 S.Y.	Fine Grade	\$2.60/S.Y.	\$18,590.00
1 L.S.	Remove Excess Material	\$14,700.00/L.S.	\$14,700.00
7,150 S.Y.	2-1/4 Inch HMA Lower Layer 3 LT 58-28 S	\$9.60/S.Y.	\$68,640.00
7,150 S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58-28 S	\$8.90/S.Y.	\$63,635.00
14 Ea.	Inlet Protection	\$85.00/Ea.	\$1,190.00
	Construction Total		\$174,262.50
	20% Engineering & Contingencies		\$34,852.50
	Estimated Total Project Cost		\$209,115.00

### UTILITY RESTORATION CREDIT

When Village sanitary sewer and water main infrastructure are replaced as a part of a street resurfacing project the utilities shall provide a credit towards the cost of the surface restoration based on their project impact.

■ Sanitary Sewer Restoration Credit 2,110 S.Y. (\$24.38).....	\$51,441.80
■ Water Main Restoration Credit 1,610 S.Y. (\$24.38) .....	\$39,251.80

### STREET RESURFACING ASSESSMENT RATE

This rate is established by dividing the total street frontage into the total project cost. At this time the project cost is an estimate, therefore, the rate shown is also an estimate. The final assessment rate should be equal to this estimate or lower.

<b>Total Estimated Project Cost.....</b>	<b>\$209,115.00</b>
Sanitary Sewer Restoration Credit.....	(\$51,441.80)
<u>Water Main Restoration Credit .....</u>	<u>(\$39,251.80)</u>
<b>Net Estimated Project Cost.....</b>	<b>\$118,421.40</b>
Street Frontage .....	3,910.08'
Total Assessment Rate.....	\$30.29/L.F.

The net assessment rate to adjacent property owners is 2/3 of the total assessment rate.

$$\text{Net Assessment Rate.....} \$30.29/\text{L.F.} \times 2/3 = \$20.19/\text{L.F.}$$

## **ESTABLISHMENT OF THE STREET RESURFACING ASSESSMENT RATE**

### **CORNER LOT CREDIT**

The Village of Winneconne allows for corner lot reductions on street resurfacing projects. This reduction is one-half of the long side of the property to the maximum reduction of 60 feet. Credits are shown on the Schedule of Assessments.

### **FINANCING OF ASSESSMENTS**

The Village of Winneconne has budgeted funds for the financing of the project and will assess costs back to the adjacent property owners on a front foot basis. The assessments are billed to the property owners on a selected payment plan. The total assessment balance can also be paid in full. The interest rate will be provided at the public hearing.

### **PLANS & SPECIFICATIONS**

As part of this Engineer's Report, plans and specifications, as prepared by McMahon Associates, Inc., Project No. W0011-09-24-00744.00 are hereby attached.

### **PUBLIC HEARING**

The Village of Winneconne will hear all persons interested, or their agents or attorneys, concerning matters contained in the Preliminary Resolution Authorization, such assessments, and the Reports of the Engineers at 5:30 p.m. on the 20<sup>th</sup> day of May 2025, in the Village of Winneconne Municipal Building located at 30 S. 1<sup>st</sup> Street, Winneconne, Wisconsin.

# BID TABULATION

OWNER: VILLAGE OF WINNECONNE  
 Project Name: 6th Avenue Utility Reconstruction & Street Resurfacing  
 Contract No.: W0011-09-24-00744  
 Bid Date/Time: March 12, 2025 @ 10:00 a.m.  
 Project Manager: Brad Werner, PE

Engineer: McMAHON ASSOCIATES, INC.  
 1445 McMahon Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
 1682 Swan Road  
 De Pere, WI 54115

DE GROOT, INC.  
 4201 Champion Road  
 Green Bay, WI 54311

## BASE BID | 6TH AVENUE WATER MAIN

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
1.	1,420	L.F.	8 Inch Water Main	\$115.00	\$163,300.00	\$121.41	\$172,402.20
2.	44	L.F.	6 Inch Water Main	\$105.00	\$4,620.00	\$56.40	\$2,481.60
3.	4	Ea.	8 Inch Valve	\$3,150.00	\$12,600.00	\$3,232.00	\$12,928.00
4.	4	Ea.	6 Inch Valve	\$2,275.00	\$9,100.00	\$2,345.22	\$9,380.88
5.	3	L.F.	Hydrant	\$6,000.00	\$18,000.00	\$6,899.31	\$20,697.93
6.	900	Ea.	1 Inch Service Pulled	\$40.00	\$36,000.00	\$73.28	\$65,952.00
7.	20	L.S.	1 Inch Service Set	\$550.00	\$11,000.00	\$1,481.92	\$29,638.40
8.	1	L.S.	Close Abandoned Valves, Remove Boxes, Salvage Hydrants	\$3,000.00	\$3,000.00	\$4,040.00	\$4,040.00
9.	1	L.S.	Temporary Water Service	\$6,500.00	\$6,500.00	\$14,645.00	\$14,645.00
SUB-TOTAL (Items 1. through 9., Inclusive)					<b>\$264,120.00</b>		<b>\$332,166.01</b>

## BASE BID | 6TH AVENUE SANITARY SEWER

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
10.	35	V.F.	Sanitary Manhole	\$510.00	\$17,850.00	\$839.41	\$29,379.35
11.	1	Ea.	Sanitary Manhole 254a	\$15,000.00	\$15,000.00	\$16,180.47	\$16,180.47
12.	1	Ea.	Excavate / Investigate Manhole 254 Existing Drops	\$1,500.00	\$1,500.00	\$2,045.00	\$2,045.00
13.	1	L.S.	New 8 Inch Connection and Drop to Sanitary Manhole 254	\$5,000.00	\$5,000.00	\$10,427.00	\$10,427.00
14.	5	Ea.	Sanitary Manhole Casting and Chimney Seal	\$1,000.00	\$5,000.00	\$1,079.69	\$5,398.45
15.	1,300	L.F.	8 Inch PVC Sanitary	\$127.00	\$165,100.00	\$141.18	\$183,534.00
16.	1,100	L.F.	6 Inch DR 18 Force Main	\$84.00	\$92,400.00	\$91.22	\$100,342.00
17.	1	L.S.	Lift Station Bypass Pumping	\$6,000.00	\$6,000.00	\$24,745.00	\$24,745.00
18.	1	L.S.	Clean and Televis Complete Mainline	\$2,500.00	\$2,500.00	\$2,525.00	\$2,525.00
19.	21	Ea.	4" x 8" Sanitary Wye Connection	\$125.00	\$2,625.00	\$1,113.40	\$23,381.40
20.	21	Ea.	Telesive Completed Lateral to the Home Connection	\$120.00	\$2,520.00	\$121.20	\$2,545.20
21.	100	L.F.	4 Inch PVC Lateral Excavated (Private)	\$60.00	\$6,000.00	\$53.03	\$5,303.00
22.	2	Ea.	CIPP Lateral Liner Set-Up Cost	\$700.00	\$1,400.00	\$689.33	\$1,378.66
23.	110	L.F.	4 Inch CIPP Lateral Liner	\$90.00	\$9,900.00	\$90.14	\$9,915.40
24.	110	L.F.	6 Inch CIPP Lateral Liner	\$90.00	\$9,900.00	\$90.14	\$9,915.40
25.	2	Ea.	Lateral Cleanout for CIPP Liner	\$1,000.00	\$2,000.00	\$2,676.50	\$5,353.00
26.	21	Ea.	Lateral Pipe Bursting Investigation	\$265.00	\$5,565.00	\$265.13	\$5,567.73
27.	10	Ea.	Pipe Burst Set-Up Cost	\$2,600.00	\$26,000.00	\$2,651.25	\$26,512.50
28.	650	L.F.	4 Inch Sanitary Lateral Pipe Burst	\$5.25	\$3,412.50	\$5.30	\$3,445.00
29.	1	Ea.	Separate Outside Excavation for Pipe Burst	\$525.00	\$525.00	\$530.25	\$530.25
30.	1	Ea.	Separate Outside Excavation at the Foundation for Pipe Burst	\$2,600.00	\$2,600.00	\$2,651.25	\$2,651.25
31.	10	Ea.	Inside Cleanout with Cap	\$53.00	\$530.00	\$53.03	\$530.30
32.	1	Ea.	Outside Cleanout on Pipe Burst Lateral	\$260.00	\$260.00	\$265.13	\$265.13
33.	20	Ea.	4 Inch Bend Inside Home	\$26.00	\$520.00	\$26.51	\$530.20
34.	20	Ea.	4 Inch Furnco Connection in Home	\$26.00	\$520.00	\$26.51	\$530.20
35.	50	BAG	Redi-Crete Floor Restoration	\$26.00	\$1,300.00	\$26.51	\$1,325.50
SUB-TOTAL (Items 10. through 35., Inclusive)					<b>\$385,927.50</b>		<b>\$474,256.39</b>

## BASE BID | 6TH AVENUE STORM SEWER

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
36.	42	L.F.	12 Inch Storm Sewer	\$75.00	\$3,150.00	\$98.98	\$4,157.16
SUB-TOTAL (Item 36., Inclusive)					<b>\$3,150.00</b>		<b>\$4,157.16</b>

## BASE BID | 6TH AVENUE STREET RESURFACING

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
37.	6,000	S.Y.	Full Depth Pulverize	\$1.05	\$6,300.00	\$0.80	\$4,800.00
38.	6,000	S.Y.	Fine Grade	\$2.60	\$15,600.00	\$1.96	\$11,760.00
39.	6,000	S.Y.	2-1/4 Inch Lower Layer 3 LT 58-28 S	\$9.60	\$57,600.00	\$11.33	\$67,980.00
40.	6,000	S.Y.	1-3/4 Inch Upper Layer 4 LT 58-28 S	\$8.90	\$53,400.00	\$9.12	\$54,720.00
41.	430	L.F.	Remove and Replace 24 Inch Concrete Curb and Gutter (less than 100')	\$63.00	\$27,090.00	\$79.03	\$33,982.90
42.	500	L.F.	Remove and Replace 24 Inch Concrete Curb and Gutter (100' or greater)	\$53.00	\$26,500.00	\$42.98	\$21,490.00
43.	500	S.Y.	Turf Restoration	\$8.50	\$4,250.00	\$8.73	\$4,365.00
44.	1	L.S.	Remove and Haul Salvaged Base Course Material (Approx. 860 Tons)	\$11,000.00	\$11,000.00	\$12,466.18	\$12,466.18
45.	13	Ea.	Inlet Protection	\$85.00	\$1,105.00	\$101.00	\$1,313.00
SUB-TOTAL (Items 37. through 45., Inclusive)					<b>\$202,845.00</b>		<b>\$212,877.08</b>

# BID TABULATION

OWNER: VILLAGE OF WINNECONNE  
 Project Name: 6th Avenue Utility Reconstruction & Street Resurfacing  
 Contract No.: W0011-09-24-00744  
 Bid Date/Time: March 12, 2025 @ 10:00 a.m.  
 Project Manager: Brad Werner, PE

Engineer: McMAHON ASSOCIATES, INC.  
 1445 McMahon Drive  
 PO Box 1025  
 Neenah, WI 54956 / 54957-1025

JOSSART BROTHERS, INC.  
 1682 Swan Road  
 De Pere, WI 54115

DE GROOT, INC.  
 4201 Champion Road  
 Green Bay, WI 54311

## BASE BID | ADAMS STREET RESURFACING

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
46.	1,150	S.Y.	Full Depth Pulverize	\$1.05	\$1,207.50	\$2.09	\$2,403.50
47.	1,150	S.Y.	Fine Grade	\$2.60	\$2,990.00	\$3.22	\$3,703.00
48.	1,150	S.Y.	2-3/4 Inch HMA Lower Layer 3 LT 58-28 S	\$9.60	\$11,040.00	\$12.11	\$13,926.50
49.	1,150	S.Y.	1-3/4 Inch HMA Upper Layer 4 LT 58-28 S	\$8.90	\$10,235.00	\$9.41	\$10,821.50
50.	1	L.S.	Remove and Haul Salvaged Base Course (Approx. 280 Tons)	\$3,700.00	\$3,700.00	\$4,157.16	\$4,157.16
51.	1	Ea.	Inlet Protection	\$85.00	\$85.00	\$151.50	\$151.50
<b>SUB-TOTAL (Items 46. through 51., Inclusive)</b>					<b>\$29,257.50</b>		<b>\$35,163.16</b>

## BASE BID | WOLF RUN EXTENSION

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
52.	383	L.F.	15 Inch Storm Sewer	\$80.00	\$30,640.00	\$137.99	\$52,850.17
53.	1	Ea.	Storm Manhole A	\$5,200.00	\$5,200.00	\$6,552.59	\$6,552.59
54.	1	Ea.	Storm Manhole B	\$5,200.00	\$5,200.00	\$6,552.59	\$6,552.59
55.	1	L.S.	Unclassified Excavation (Est. 550 C.Y.)	\$19,250.00	\$19,250.00	\$33,330.00	\$33,330.00
56.	1	L.S.	Place Salvaged Base Course	\$16,000.00	\$16,000.00	\$20,200.00	\$20,200.00
57.	920	S.Y.	Fine Grading	\$4.20	\$3,864.00	\$3.44	\$3,164.80
58.	720	S.Y.	2-1/4 Inch Lower Layer 3 LT 58-28 S	\$12.00	\$8,640.00	\$12.55	\$9,036.00
59.	720	S.Y.	1-3/4 Inch Upper Layer 4 LT 58-28 S	\$11.00	\$7,920.00	\$9.42	\$6,782.40
60.	20	TON	WisDOT Shouldering Material	\$35.00	\$700.00	\$57.57	\$1,151.40
61.	650	S.Y.	Turf Restoration	\$8.50	\$5,525.00	\$8.73	\$5,674.50
62.	1	L.S.	Temporary Seed Terrace (Approx. 300 S.Y.)	\$475.00	\$475.00	\$530.25	\$530.25
63.	60	L.F.	Remove and Reinstall Chain Link Fence	\$22.00	\$1,320.00	\$85.85	\$5,151.00
64.	300	L.F.	Silt Fence	\$3.15	\$945.00	\$3.54	\$1,062.00
<b>SUB-TOTAL (Items 52. through 64., Inclusive)</b>					<b>\$105,679.00</b>		<b>\$152,037.70</b>

## BASE BID | TOWER DRIVE SANITARY & WATER SERVICES

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
65.	1	L.S.	Traffic Control	\$500.00	\$500.00	\$505.00	\$505.00
66.	1	Ea.	1-1/2 Inch Service Set on 12 Inch PVC Main	\$1,000.00	\$1,000.00	\$3,333.00	\$3,333.00
67.	50	L.F.	1-1/2 Inch Water Service	\$75.00	\$3,750.00	\$77.41	\$3,870.50
68.	1	Ea.	Cut in 8" x 6" Wye on 8 Inch PVC Main	\$750.00	\$750.00	\$7,748.52	\$7,748.52
69.	1	Ea.	Solid Sleeve	\$200.00	\$200.00	\$1,577.62	\$1,577.62
70.	30	L.F.	6 Inch Schedule 40 PVC Sanitary Lateral	\$110.00	\$3,300.00	\$97.97	\$2,939.10
71.	1	L.S.	5 Inch Asphalt Pavement Restoration (3 Inch Binder / 2 Inch Surface)	\$5,000.00	\$5,000.00	\$2,020.00	\$2,020.00
72.	1	L.S.	Turf Restoration	\$350.00	\$350.00	\$505.00	\$505.00
<b>SUB-TOTAL (Items 65. through 72., Inclusive)</b>					<b>\$14,850.00</b>		<b>\$22,498.74</b>
<b>TOTAL (Items 1. through 72., Inclusive)</b>					<b>\$1,005,829.00</b>		<b>\$1,233,156.24</b>

## SUPPLEMENTAL BID A

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
A-1	1	L.S.	Remove and Replace Sanitary Manhole 254 Including All Reconnections	\$25,000.00	\$25,000.00	\$24,714.00	\$24,714.00

## SUPPLEMENTAL BID B

Item	Qty	Unit	Description	Unit Price	Total	Unit Price	Total
B-1	1	L.F.	Private 4 Inch Schedule 40 PVC Storm Lateral with Turf Restoration	\$60.00	\$60.00	\$82.82	\$82.82
B-2	1	L.S.	Private Collection Riser at House	\$500.00	\$500.00	\$404.00	\$404.00

Bid Security	5% Bid Bond	5% Bid Bond
Addendum Acknowledgement	Yes - #1 and #2	Yes - #1 and #2

	Subcontractor	Subcontractor
Pipe Bursting	M & E Construction	M & E Construction
Concrete	Martell Construction	Sommers
Asphalt Paving	Northeast Asphalt, Inc.	MCC, Inc.
Traffic Control	Gordon Work Zones	N/A
Landscape	N/A	Fox River Landscape

# ASSESSMENT SCHEDULE

## 2025 STREET RESURFACING

6TH AVENUE | MAIN STREET TO TWIN HARBOR DRIVE

ADAMS STREET | 2ND STREET TO 3RD STREET

Village of Winneconne | Winnebago County, Wisconsin



Estimated Street Resurfacing Rate = \$20.19 /L.F.

Property Owner	Property Address	Parcel No.	Total Frontage	Corner Credit	Net Assessable Front Footage	Estimated Street Assessment
The Irish Docs LLC	11 N. 6th Avenue	1910250	120.00	60.00	60.00	\$1,211.40
Michael R. and Nicole D.C. Treder	20 N. 6th Avenue	1910207	60.00		60.00	\$1,211.40
Greg and Wendy Harness	21 N. 6th Avenue	1910209	120.00	60.00	60.00	\$1,211.40
Bayley V. Weber	102 N. 6th Avenue	1910218	120.00	60.00	60.00	\$1,211.40
Michael Ercegovac	110 N. 6th Avenue	191003703	90.00		90.00	\$1,817.10
Michael Ercegovac	110 N. 6th Avenue	19100370301	30.00		30.00	\$605.70
Brad H. and Linda M. Geffers	117 N. 6th Avenue	1910039	120.00		120.00	\$2,422.80
Kayla E. Tofari	129 N. 6th Avenue	191000207	120.00		120.00	\$2,422.80
Hamlin D. and Nancy L. Last	201 N. 6th Avenue	191000209	113.90		113.90	\$2,299.64
Paul T. Winter	205 N. 6th Avenue	19100020403	151.42	60.00	91.42	\$1,845.77
David J. and Sharon C. Kotowicz	211 N. 6th Avenue	191000210	113.90		113.90	\$2,299.64
Kandrew J. and Kristen K. Woods	212 N. 6th Avenue	191000204	165.00		165.00	\$3,331.35
Morris F. and Tina L. Eiden	213 N. 6th Avenue	1911184	100.00		100.00	\$2,019.00
Douglas A. Nelson Living Trust	214 N. 6th Avenue	19100020401	100.00		100.00	\$2,019.00
Karl D. and Mary K. Linzmeyer	215 N. 6th Avenue	1911183	100.00		100.00	\$2,019.00
Scott D. Johnson	217 N. 6th Avenue	1911182	100.00		100.00	\$2,019.00
Tyler J. and Julie M. Lee	219 N. 6th Avenue	1911181	100.00		100.00	\$2,019.00
Gerald M. and Karen R. Krsnich	221 N. 6th Avenue	1911180	100.00		100.00	\$2,019.00
Douglas A. Nelson Living Trust	222 N. 6th Avenue	19100020402	668.62		668.62	\$13,499.44
Lee A. Burton	271 N. 6th Avenue	191000201	100.00		100.00	\$2,019.00
Blair J. and Amanda R. Reitzner	275 N. 6th Avenue	1911133	100.00		100.00	\$2,019.00
Carlton A. Kobs	279 N. 6th Avenue	1911134	100.00		100.00	\$2,019.00
Caraig and Patricia Samolinski	525 Parkway Drive	191000206	60.00		60.00	\$1,211.40
Laurie A. Behm Living Trust	535 Riverview Drive	1910208	60.00		60.00	\$1,211.40
Martin L. and Joanne Ausburger	536 E. Main Street	1910248	120.00	60.00	60.00	\$1,211.40
Thomas A. and Kathleen D. Anderson	603 Twin Harbor Drive	1911135	129.24		129.24	\$2,609.36
Rachelle Ruth Racette	604 Riverview Drive	1910219	120.00	60.00	60.00	\$1,211.40
Robert Johnson	102 S. 2nd Street	1910432	132.00	60.00	72.00	\$1,453.68
Laura L. Fritz	103 S. 3rd Street	1910439	132.00	60.00	72.00	\$1,453.68
Robert Albright Revocable Trust and Nancy Albright et al. Revocable Trust	34 S. 2nd Street	1910490	132.00	60.00	72.00	\$1,453.68
Kerri L. Sailors	35 S. 3rd Street	1910489	132.00	60.00	72.00	\$1,453.68
			3910.08	600.00	3310.08	\$66,830.52

**VILLAGE OF WINNECONNE, WISCONSIN**  
**MONTHLY TREASURER'S REPORT**  
**April 30, 2025**

	<u>TOTAL CASH AND INVESTMENTS</u>	<u>Interest Earned</u>
Local Government Investment Pool	\$ 7,742,802.51	\$ 27,830.75
Premier Community Bank Checking - Bank Recon Balance	\$ 258,322.50	\$ 1,095.98
Subtotal Pooled Cash	<u>\$ 8,001,125.01</u>	
Premier Community Bank Library checking	\$ 1,616.21	
Premier Community Bank Christmas fund	\$ 6,267.47	\$ 0.10
Petty Cash	\$ 900.00	
TOTAL VILLAGE CASH AND INVESTMENTS	<u>\$ 8,009,908.69</u>	<u>\$ 28,926.83</u>

**CASH AND INVESTMENT DETAIL BY FUND**

**UNRESTRICTED CASH**

General fund	\$ 1,618,573.04
Solid Waste/Recycling	\$ 266,187.79
Water Fund	\$ (19,780.29)
Water Fund - Tower repainting	\$ 220,387.46
Sewer Fund	\$ 1,563,021.70
Stormwater Fund	\$ 539,703.92
Petty Cash	\$ 900.00

**RESTRICTED CASH**

Library checking - restricted for Library	\$ 1,616.21
Christmas Crusade	\$ 6,267.47
Cemetery Care	\$ 94,292.70
Cemetery Perpetual Care	\$ 90,997.30
Sewer Equipment Replacement	\$ 239,730.46
ARPA Funds	\$ -
Beautification Funds	\$ 6,401.09
Park Donation Funds	\$ 1,251.05
Library Donations	\$ 20,149.95
Sewer Debt Service	\$ 230,502.54
Community Development (CDBG)	\$ 27,285.89
Debt Service - special assessments collected -future debt	\$ 152,861.70
Debt Service - current year levy for current year debt	\$ (264,544.02)
TID No. 3	\$ -
TID No. 5	\$ 451,954.92
TID No. 6	\$ 246,839.65
TID No. 7	\$ -
TID No. 8	\$ (25,845.18)
TID No. 3,5,6	\$ (6,975.00)
Capital Projects	<u>\$ 2,548,128.34</u>
	<u>\$ 8,009,908.69</u>

\* Interest earned moved to cemetery care fund quarterly

\$ -

Dated From: 1/01/2025  
Thru: 4/30/2025

Fund: All Funds

Account Number		Debit	Credit
101-00-11007-000-000	LIBRARY CHECKING	1,616.21	
101-00-11008-000-000	CHRISTMAS CRUSADE	6,267.47	
101-00-11111-000-000	POOLED CASH GENERAL FUND	1,618,573.04	
202-00-11111-000-000	POOLED CASH CEMETERY CARE	94,292.70	
203-00-11111-000-000	POOLED CASH CEM PERPETUAL CARE	90,997.30	
205-00-11111-000-000	POOLED CASH TID NO. 5	451,954.92	
208-00-11111-000-000	POOLED CASH TID NO. 3		
209-00-11111-000-000	POOLED CASH TID NO. 6	246,839.65	
210-00-11111-000-000	POOLED CASH TID NO. 7		
211-00-11111-000-000	POOLED CASH TID NO. 8		25,845.18
212-00-11111-000-000	POOLED CASH ARPA FUNDS		
213-00-11111-000-000	POOLED CASH TIF #3, 5, 6		6,975.00
219-00-11111-000-000	POOLED CASH LIBRARY DONATIONS	20,149.95	
221-00-11111-000-000	POOLED CASH BEAUTIFICATION	6,401.09	
222-00-11111-000-000	POOLED CASH PARK DONATIONS	1,251.05	
230-00-11111-000-000	POOLED CASH SOLID WASTE/RECYCL	266,187.79	
291-00-11111-000-000	POOLED CASH COMMUNITY DEVELOP	27,285.89	
301-00-11111-000-000	POOLED CASH DEBT SERVICE NEW		111,682.32
500-00-11111-000-000	POOLED CASH GENERAL CAPITAL	2,548,128.34	
601-00-11111-000-000	POOLED CASH WATER UTILITY NEW	200,607.17	
602-00-11111-000-000	POOLED CASH SEWER UTILITY NEW	2,033,254.70	
603-00-11111-000-000	POOLED CASH STORMWATER	539,703.92	
101-00-11800-000-000	PETTY CASH	350.00	
101-00-11801-000-000	PETTY CASH	50.00	
101-00-11802-000-000	PETTY CASH - PD	500.00	
<b>CASH AND MARKETABLE SECURIT</b>		<b>8,009,908.69</b>	

## Fund: 101 - GENERAL FUND

Account Number		2025			Budget Status	% of Budget
		2025 April	Actual 04/30/2025	2025 Budget		
101-00-40000-000-000	GENERAL REVENUE OFFSET	0.00	-1,824,467.88	-1,824,467.88	0.00	100.00
101-10-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	16,573.15	16,573.15	0.00	100.00
101-11-40000-000-000	GENERAL REVENUE ALLOCATION	0.00	573,664.61	573,664.61	0.00	100.00
101-12-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	23,974.68	23,974.68	0.00	100.00
101-14-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	617,098.59	617,098.59	0.00	100.00
101-15-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	125,356.35	125,356.35	0.00	100.00
101-17-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	161,692.03	161,692.03	0.00	100.00
101-18-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	42,089.29	42,089.29	0.00	100.00
101-19-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	164,108.27	164,108.27	0.00	100.00
101-20-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	67,765.51	67,765.51	0.00	100.00
101-22-40000-000-000	GENERAL REVENUES ALLOCATION	0.00	32,145.40	32,145.40	0.00	100.00
<b>GENERAL REVENUES ALLOCATION</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
101-01-41110-000-000	GENERAL PROPERTY TAXES	1,252,016.00	1,252,016.00	1,252,016.00	0.00	100.00
101-01-41310-000-000	TAXES FROM WATER UTILITY	0.00	0.00	90,000.00	-90,000.00	0.00
101-11-41310-000-000	TAXES FROM WATER UTILITY	0.00	0.00	0.00	0.00	0.00
101-01-41320-000-000	TAXES FROM HOUSING AUTHORITY	0.00	13,288.95	13,138.00	150.95	101.15
101-01-41800-000-000	INTEREST ON TAXES	0.00	0.00	0.00	0.00	0.00
101-01-41910-000-000	OTHER TAXES	0.00	0.00	0.00	0.00	0.00
<b>TAXES</b>		<b>1,252,016.00</b>	<b>1,265,304.95</b>	<b>1,355,154.00</b>	<b>-89,849.05</b>	<b>93.37</b>
101-14-43211-000-000	POLICE FEDERAL AID	0.00	0.00	0.00	0.00	0.00
101-01-43410-000-000	STATE SHARED REVENUES	0.00	0.00	308,665.00	-308,665.00	0.00
101-01-43411-000-000	PERSONAL PROPERTY STATE AIDE	0.00	0.00	3,500.00	-3,500.00	0.00
101-01-43412-000-000	VIDEO SERVICE STATE AID	0.00	0.00	7,776.22	-7,776.22	0.00
101-11-43420-000-000	STATE SHARED FIRE INSURANCE	0.00	0.00	0.00	0.00	0.00
101-15-43420-000-000	STATE SHARED FIRE INSURANCE	0.00	0.00	13,340.00	-13,340.00	0.00
101-01-43430-000-000	EXEMPT COMPUTER AID	0.00	0.00	4,872.66	-4,872.66	0.00
101-14-43521-000-000	POLICE STATE AID TRAINING	0.00	0.00	1,120.00	-1,120.00	0.00
101-15-43528-000-000	STATE EMERGENCY AID	0.00	0.00	0.00	0.00	0.00
101-14-43529-000-000	STATE GRANTS - SFTY	0.00	0.00	0.00	0.00	0.00
101-15-43529-000-000	STATE GRANTS OTHER PUBLIC SFTY	0.00	0.00	0.00	0.00	0.00
101-17-43529-000-000	STATE GRANTS - SFTY	0.00	0.00	500.00	-500.00	0.00
101-17-43530-000-000	STATE TRANSPORTATION AID	64,807.17	129,614.34	235,000.00	-105,385.66	55.16
101-17-43534-000-000	LOCAL ROAD IMPROVEMENT PROGRAM	0.00	0.00	0.00	0.00	0.00
101-19-43570-000-000	STATE GRANT LIBRARY	0.00	0.00	0.00	0.00	0.00
101-01-43690-000-000	OTHER STATE AIDS	0.00	0.00	0.00	0.00	0.00
101-11-43720-000-000	LIBRARY AID WINNEBAGO COUNTY	0.00	0.00	0.00	0.00	0.00
101-19-43720-000-000	LIBRARY AID WINNEBAGO COUNTY	126,454.00	126,454.00	126,454.00	0.00	100.00
101-18-43740-000-000	WINNEBAGO COUNTY IDB FUNDS	0.00	0.00	0.00	0.00	0.00
<b>INTERGOVERNMENTAL REVENUES</b>		<b>191,261.17</b>	<b>256,068.34</b>	<b>701,227.88</b>	<b>-445,159.54</b>	<b>36.52</b>
101-11-44110-000-000	LIQUOR & MALT BEVERAGE LICENSE	0.00	100.00	3,500.00	-3,400.00	2.86
101-11-44120-000-000	BARTENDER & LICENSES	50.00	125.00	1,500.00	-1,375.00	8.33
101-11-44130-000-000	CIGARETTE LICENSES	0.00	0.00	300.00	-300.00	0.00
101-11-44140-000-000	OTHER BUSINESS LICENSES	25.00	25.00	10.00	15.00	250.00
101-11-44220-000-000	DOG LICENSES	70.00	1,528.44	2,500.00	-971.56	61.14
101-11-44300-000-000	BUILDING PERMITS	1,588.40	7,965.00	25,000.00	-17,035.00	31.86
101-11-44400-000-000	ZONING PERMITS & FEES	500.00	1,129.60	2,000.00	-870.40	56.48
101-00-44900-000-000	OTHER PERMITS	0.00	0.00	0.00	0.00	0.00
101-11-44910-000-000	OTHER PERMITS	0.00	200.00	5,000.00	-4,800.00	4.00

## Fund: 101 - GENERAL FUND

Account Number		2025 April	2025 Actual 04/30/2025	2025 Budget	Budget Status	% of Budget
101-11-44920-000-000	CHARTER FRANCHISE FEES	0.00	3,476.26	8,000.00	-4,523.74	43.45
<b>LICENSES AND PERMITS</b>		<b>2,233.40</b>	<b>14,549.30</b>	<b>47,810.00</b>	<b>-33,260.70</b>	<b>30.43</b>
101-12-45110-000-000	COURT PENALTIES & COSTS	4,928.27	13,635.50	17,500.00	-3,864.50	77.92
101-12-45130-000-000	PARKING VIOLATIONS	0.00	0.00	0.00	0.00	0.00
101-14-45130-000-000	PARKING VIOLATIONS	320.00	1,037.00	5,000.00	-3,963.00	20.74
<b>FINES, FORFEITS AND PENALTIES</b>		<b>5,248.27</b>	<b>14,672.50</b>	<b>22,500.00</b>	<b>-7,827.50</b>	<b>65.21</b>
101-11-46110-000-000	CLERK-TREASURER FEES	195.00	690.00	1,500.00	-810.00	46.00
101-14-46210-000-000	POLICE FEES	1,235.29	2,859.22	1,500.00	1,359.22	190.61
101-19-46260-000-000	LIBRARY CHARGES	216.90	666.25	3,000.00	-2,333.75	22.21
101-17-46310-000-000	HWY CHARGES FOR SERVICE-MAINT	152.07	629.79	1,560.00	-930.21	40.37
101-17-46440-000-000	CHARGES FOR WEED NOTICES	0.00	0.00	0.00	0.00	0.00
101-22-46540-000-000	CEMETERY FEES & PERP CARE INT	1,535.00	5,200.00	12,500.00	-7,300.00	41.60
101-20-46720-322-000	MARBLE PARK RENTAL FEES	165.00	335.00	2,000.00	-1,665.00	16.75
101-20-46720-322-100	LAKE WINNECONNE RENTALS	1,150.00	2,725.00	2,000.00	725.00	136.25
101-20-46720-322-200	WATERFRONT PARK RENTALS	225.00	275.00	500.00	-225.00	55.00
101-20-46730-000-000	MARBLE PARK SWIMMING REVENUES	250.00	340.00	45,000.00	-44,660.00	0.76
101-20-46730-312-600	MARBLE PRK REV CONCESSION	0.00	0.00	13,000.00	-13,000.00	0.00
101-20-46742-000-000	RECREATION SPONSOR FEES	0.00	0.00	150.00	-150.00	0.00
101-20-46750-000-000	BOAT TRAILER PARKING PERMIT	10,763.71	11,493.72	55,000.00	-43,506.28	20.90
101-20-46752-000-000	PIER PASS	2,894.00	3,073.00	5,000.00	-1,927.00	61.46
101-20-46755-000-000	BOAT SLIP REVENUE	0.00	9,185.00	8,000.00	1,185.00	114.81
101-20-46756-000-000	BEACH HOUSE RENTAL	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC CHARGES FOR SERVICES</b>		<b>18,781.97</b>	<b>37,471.98</b>	<b>150,710.00</b>	<b>-113,238.02</b>	<b>24.86</b>
101-14-47221-000-000	SRO CHARGES FROM SCHOOL	0.00	19,314.53	81,191.00	-61,876.47	23.79
101-15-47320-000-000	FIRE PROTECTION SERVICE	0.00	0.00	0.00	0.00	0.00
101-17-47330-000-000	INTERGOVERNMENTAL CHARGES	0.00	0.00	0.00	0.00	0.00
101-17-47410-000-000	INTERDEPT CHGS-LIBRARY BLDG MT	0.00	0.00	0.00	0.00	0.00
<b>INTERGOV'T. CHARGES FOR SERV.</b>		<b>0.00</b>	<b>19,314.53</b>	<b>81,191.00</b>	<b>-61,876.47</b>	<b>23.79</b>
101-01-48100-000-000	INTEREST ON INVESTMENTS	24,361.43	96,015.00	160,000.00	-63,985.00	60.01
101-11-48210-000-000	RENTS & LEASES	0.00	0.00	70,492.00	-70,492.00	0.00
101-11-48300-000-000	PROPERTY SALES	0.00	0.00	0.00	0.00	0.00
101-14-48301-000-000	SALES- POLICE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-00-48303-000-000	SALE OF PUBLIC WORKS EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-17-48303-000-000	SALE OF PUBLIC WORKS EQUIPMENT	0.00	10,052.00	0.00	10,052.00	0.00
101-00-48307-000-000	SALE OF SCRAP METAL	0.00	0.00	0.00	0.00	0.00
101-11-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00
101-14-48400-000-000	INSURANCE RECOVERIES	0.00	0.00	2,500.00	-2,500.00	0.00
101-00-48430-000-000	INSUR RECOVERY HIGHWAY	0.00	0.00	0.00	0.00	0.00
101-00-48500-000-000	OTHER DONATIONS	0.00	0.00	0.00	0.00	0.00
101-20-48500-000-000	FIREWORKS DONATIONS	13,500.00	13,500.00	16,500.00	-3,000.00	81.82
101-14-48500-000-000	DONATIONS POLICE	0.00	0.00	9,100.00	-9,100.00	0.00
101-19-48500-860-000	LIBRARY DONATIONS	0.00	0.00	0.00	0.00	0.00
101-11-48500-870-000	FIREWORKS DONATIONS	0.00	0.00	0.00	0.00	0.00
101-11-48900-000-000	MISC INCOME	0.00	476.75	0.00	476.75	0.00
<b>CAPITAL CONTRIBUTIONS</b>		<b>37,861.43</b>	<b>120,043.75</b>	<b>258,592.00</b>	<b>-138,548.25</b>	<b>46.42</b>

## Fund: 101 - GENERAL FUND

Account Number		2025 April	2025 Actual 04/30/2025	2025 Budget	Budget Status	% of Budget
101-00-49100-000-000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00
101-00-49200-000-000	PROCEEDS OF LONG TERM DEBT	0.00	0.00	0.00	0.00	0.00
101-11-49220-000-000	OPERATING TRANSFER SPEC RESERV	0.00	0.00	0.00	0.00	0.00
101-11-49230-000-000	OPERATING TRANSFER DEBT SERVIC	0.00	0.00	0.00	0.00	0.00
101-11-49240-000-000	OPERATING TRANSFER CAPITAL	0.00	0.00	0.00	0.00	0.00
101-11-49260-000-000	OPERATING TRANSFER ENTERPRISE	0.00	0.00	0.00	0.00	0.00
101-00-49300-000-000	FUND BALANCE APPLIED	0.00	0.00	0.00	0.00	0.00
<b>OTHER FINANCING SOURCES</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Total Revenues</b>		<b>1,507,402.24</b>	<b>1,727,425.35</b>	<b>2,617,184.88</b>	<b>-889,759.53</b>	<b>66.00</b>

## Fund: 101 - GENERAL FUND

Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 April	Actual 04/30/2025			
101-10-51110-110-000	VILLAGE BOARD WAGES	9,500.00	9,500.00	13,000.00	3,500.00	73.08
101-10-51110-150-000	VILLAGE BOARD EMPL BEN	726.77	726.77	1,073.15	346.38	67.72
101-10-51110-210-000	VILLAGE BOARD PROF SERVICES	0.00	0.00	0.00	0.00	0.00
101-10-51110-210-600	AWARDS & MEMORIALS	296.20	296.20	500.00	203.80	59.24
101-10-51110-321-000	VILLAGE BOARD MEMBERSHIP DUES	0.00	1,530.03	1,500.00	-30.03	102.00
101-10-51110-330-000	VILLAGE BOARD TRAVEL & CONVENT	0.00	0.00	500.00	500.00	0.00
101-12-51210-110-000	MUNICIPAL COURT WAGES	1,448.23	4,523.79	21,912.80	17,389.01	20.64
101-12-51210-150-000	MUNICIPAL COURT BENEFITS	110.79	346.07	3,461.88	3,115.81	10.00
101-12-51210-210-000	MUNICIPAL COURT PRO SERV	0.00	0.00	0.00	0.00	0.00
101-12-51210-210-500	MUNICIPAL COURT WITN FEE	0.00	0.00	500.00	500.00	0.00
101-12-51210-229-000	COURT SOFTWARE	0.00	0.00	500.00	500.00	0.00
101-12-51210-310-000	MUNICIPAL COURT OFFIC SUPPLIES	0.00	190.56	750.00	559.44	25.41
101-12-51210-311-000	MUNICIPAL COURT POSTAGE	0.00	0.00	500.00	500.00	0.00
101-12-51210-321-000	MUNICIPAL COURT DUES	0.00	205.00	200.00	-5.00	102.50
101-12-51210-330-000	MUNICIPAL COURT TRAV/LOD	0.00	264.01	500.00	235.99	52.80
101-12-51210-331-000	MUNICIPAL COURT TRAINING	0.00	800.00	1,000.00	200.00	80.00
101-12-51210-333-000	MUNICIPAL COURT COLLECT-LEXIS	0.00	0.00	2,000.00	2,000.00	0.00
101-12-51210-348-000	MUNICIPAL COURT MISC EXP	0.00	0.00	150.00	150.00	0.00
101-10-51300-210-000	LEGAL COUNSELING	0.00	0.00	0.00	0.00	0.00
101-11-51300-210-000	LEGAL COUNSELING	0.00	2,785.00	40,000.00	37,215.00	6.96
101-12-51300-210-000	COURT LEGAL COUNSEL PRO SERV	795.00	2,625.00	10,000.00	7,375.00	26.25
101-11-51410-110-000	ADMINISTRATOR WAGES	3,828.34	13,973.44	39,655.00	25,681.56	35.24
101-11-51410-150-000	ADMINISTRATOR BENEFITS	526.70	2,106.80	9,470.00	7,363.20	22.25
101-11-51410-310-000	WCMA / ICMA DUES	0.00	0.00	300.00	300.00	0.00
101-11-51410-330-000	PROFESSIONAL DEVELOPMENT ADMIN	0.00	0.00	5,000.00	5,000.00	0.00
101-11-51410-348-000	ADMIN CELL PHONE REIMBURSEMENT	41.19	123.57	520.00	396.43	23.76
101-11-51420-110-000	CLERK WAGES	4,798.48	12,959.68	40,274.47	27,314.79	32.18
101-11-51420-150-000	CLERK BENEFITS	1,377.89	4,758.77	14,757.71	9,998.94	32.25
101-11-51420-321-000	WMCA DUES	0.00	65.00	75.00	10.00	86.67
101-11-51420-348-000	IRS & STATE WH PENALTIES & INT	0.00	0.00	0.00	0.00	0.00
101-11-51422-210-000	ACCOUNTING SOFTWARE SUBSCRIPT	0.00	4,150.00	6,000.00	1,850.00	69.17
101-11-51422-226-000	GENERAL ADMIN FLEX FEES	120.00	670.00	1,100.00	430.00	60.91
101-11-51422-227-000	GENERAL ADMIN EAP FEE	0.00	0.00	430.00	430.00	0.00
101-11-51422-310-000	OFFICE SUPPLIES- GEN ADMIN	192.56	918.35	3,000.00	2,081.65	30.61
101-11-51422-311-000	POSTAGE - GEN ADMIN	0.00	1,500.00	5,000.00	3,500.00	30.00
101-11-51422-312-000	PRINTING & PUBLISHING- GEN ADM	138.39	576.19	6,000.00	5,423.81	9.60
101-11-51422-312-100	LEGAL NOTICES - GEN ADMIN	0.00	0.00	500.00	500.00	0.00
101-11-51422-312-600	ECODE 360 ANNUAL MAINTENANCE	0.00	0.00	1,500.00	1,500.00	0.00
101-11-51422-340-000	PHOTO COPIER LEASES	915.22	2,334.73	6,400.00	4,065.27	36.48
101-11-51422-348-000	MISC EXPENSE - GEN ADMIN	125.00	599.06	4,500.00	3,900.94	13.31
101-11-51422-450-000	BANK SERVICE FEES	399.90	1,067.90	2,900.00	1,832.10	36.82
101-11-51423-110-000	CUSTOMER SERVICE REP WAGES	447.57	1,631.83	4,214.00	2,582.17	38.72
101-11-51423-150-000	CUSTOMER SERVICE REP BENEFITS	45.96	228.42	665.75	437.33	34.31
101-11-51430-730-000	MWR EXPENSE	0.00	83.15	4,000.00	3,916.85	2.08
101-11-51440-110-000	ELECTION WORKER WAGES	1,604.50	2,665.50	3,000.00	334.50	88.85
101-11-51440-150-000	ELECTION WORKER BENEFITS	0.00	0.00	0.00	0.00	0.00
101-11-51440-312-000	ELECTION SUPPLIES	373.09	1,628.97	1,500.00	-128.97	108.60
101-11-51450-210-000	IT SUPPORT	7,014.81	17,466.99	26,000.00	8,533.01	67.18
101-11-51450-210-123	WEBSITE HOSTING	0.00	0.00	2,700.00	2,700.00	0.00
101-11-51450-310-000	IT HARDWARE	0.00	0.00	1,000.00	1,000.00	0.00
101-11-51510-210-000	ANNUAL AUDIT & REPORTING	5,534.34	5,534.34	15,000.00	9,465.66	36.90
101-11-51520-110-000	TREASURER WAGES	3,769.24	13,757.73	39,000.00	25,242.27	35.28

## Fund: 101 - GENERAL FUND

Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 April	Actual 04/30/2025			
101-11-51520-150-000	TREASURER BENEFITS	512.72	2,050.88	12,336.70	10,285.82	16.62
101-11-51520-210-000	FINANCIAL ADVISING	2,463.09	4,694.34	8,000.00	3,305.66	58.68
101-11-51520-321-000	MTAW DUES	0.00	60.00	150.00	90.00	40.00
101-11-51520-330-000	PROF DEVELOP TREASURER/CLERK	80.00	343.68	2,500.00	2,156.32	13.75
101-11-51530-210-000	PROPERTY ASSESSMENT	0.00	5,687.00	18,500.00	12,813.00	30.74
101-11-51530-311-000	PROPERTY ASSESSMENT MISC	0.00	0.00	0.00	0.00	0.00
101-11-51540-200-000	BUILDING INSPECTION	0.00	504.00	0.00	-504.00	0.00
101-11-51600-110-000	MUN CENTER CLEANING WAGES	0.00	0.00	0.00	0.00	0.00
101-11-51600-150-000	MUNICIPAL CENTER BENEFITS	0.00	0.00	0.00	0.00	0.00
101-11-51600-220-000	MUNICIPAL CENTER PHONE	266.00	1,064.00	3,200.00	2,136.00	33.25
101-11-51600-220-101	TELEPHONE EQUIPMENT	0.00	0.00	0.00	0.00	0.00
101-11-51600-221-000	MUNICIPAL CENTER ELECTRICITY	1,828.86	6,055.76	25,500.00	19,444.24	23.75
101-11-51600-222-000	MUNICIPAL CENTER NATURAL GAS	0.00	0.00	0.00	0.00	0.00
101-11-51600-224-000	MUNICIPAL CENTER WATER/SEWER	0.00	589.94	5,000.00	4,410.06	11.80
101-11-51600-225-000	MUNICIPAL CENTER INTERNET	15.88	63.52	200.00	136.48	31.76
101-11-51600-348-000	MUNICIPAL CENTER MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
101-11-51600-414-000	MUNICIPAL CENTER MAINTENANCE	478.67	6,656.26	9,000.00	2,343.74	73.96
101-11-51800-000-000	PROPERTY INLAND INSURANCE	0.00	18,196.80	15,397.60	-2,799.20	118.18
101-11-51810-000-000	GENERAL LIABILITY INSURANCE	3,467.25	6,934.50	10,540.20	3,605.70	65.79
101-11-51810-100-000	CRIME INSURANCE	0.00	1,184.00	1,184.00	0.00	100.00
101-11-51820-000-000	VEHICLE COLLISION/COMPREHENSIV	0.00	0.00	0.00	0.00	0.00
101-14-51840-000-000	Police Liability Insurance	0.00	0.00	0.00	0.00	0.00
101-11-51930-000-000	UNEMPLOYMENT INSURANCE	0.00	0.00	1,000.00	1,000.00	0.00
101-11-51931-000-000	WORKERS COMPENSATION INSURANCE	1,001.20	2,002.40	3,340.40	1,338.00	59.94
101-11-51940-000-000	WORKING CAPITAL	0.00	0.00	85,996.73	85,996.73	0.00
<b>GENERAL GOVERNMENT</b>		<b>54,243.84</b>	<b>168,679.93</b>	<b>544,355.39</b>	<b>375,675.46</b>	<b>30.99</b>
101-14-52100-110-000	POLICE DEPT WAGES	30,507.12	101,940.17	362,389.00	260,448.83	28.13
101-14-52100-110-500	POLICE DEPT - PART TIME WAGES	6,154.50	24,500.96	77,000.00	52,499.04	31.82
101-14-52100-150-000	POLICE DEPT BENEFITS	12,505.75	47,938.89	185,420.78	137,481.89	25.85
101-14-52100-150-500	POLICE PART TIME BENEFITS	470.82	2,155.31	9,225.11	7,069.80	23.36
101-14-52100-210-000	POLICE DEPT IT SERVICES	2,799.95	2,799.95	3,900.00	1,100.05	71.79
101-14-52100-220-000	POLICE DEPT PHONE	133.00	532.00	1,600.00	1,068.00	33.25
101-14-52100-225-000	POLICE DEPT AIRCARD/SQUAD PHON	258.25	1,032.97	3,500.00	2,467.03	29.51
101-14-52100-230-000	POLICE DEPT SUPPLIES & MAINT	0.00	0.00	0.00	0.00	0.00
101-14-52100-310-000	POLICE DEPT OFFICE SUPPLIES	146.10	253.45	700.00	446.55	36.21
101-14-52100-311-000	POLICE DEPT POSTAGE	0.00	11.38	300.00	288.62	3.79
101-14-52100-312-000	POLICE DEPT PRINT & PUBLIC	158.10	615.22	2,000.00	1,384.78	30.76
101-14-52100-321-000	POLICE DEPT DUES	100.00	1,393.38	1,395.00	1.62	99.88
101-14-52100-322-000	POLICE DEPT POLICY/PROCED MAN	0.00	0.00	0.00	0.00	0.00
101-14-52100-330-000	POLICE DEPT TRAVEL/LODGING	0.00	874.94	500.00	-374.94	174.99
101-14-52100-331-000	POLICE DEPT TRAINING	674.71	1,502.71	3,500.00	1,997.29	42.93
101-14-52100-342-000	POLICE DEPT UNIFORMS	215.85	450.76	1,500.00	1,049.24	30.05
101-14-52100-342-300	POLICE DEPT BULLET PROOF VESTS	0.00	0.00	1,000.00	1,000.00	0.00
101-14-52100-343-000	POLICE DEPT GAS/DIESEL FUEL	1,162.01	3,701.48	15,000.00	11,298.52	24.68
101-14-52100-346-000	POLICE DEPT COMMUNITY PROGRAMS	0.00	39.48	1,500.00	1,460.52	2.63
101-14-52100-347-000	POLICE DEPT FLOCK/LEXIPOL	0.00	4,762.16	13,600.00	8,837.84	35.02
101-14-52100-348-000	POLICE DEPT MISC EXPENSES	1,167.66	3,579.36	6,000.00	2,420.64	59.66
101-14-52100-351-000	POLICE DEPT VEHICLE MAINTENANC	79.79	1,335.22	4,000.00	2,664.78	33.38
101-14-52100-514-000	POLICE DEPT PROP & LIAB INSUR	1,651.50	5,577.60	6,798.90	1,221.30	82.04
101-14-52100-516-000	WORKERS COMPENSATION INSURANCE	2,002.40	4,004.80	6,680.80	2,676.00	59.94
101-14-52100-810-000	POLICE DEPT EQUIP OUTLAY	29.97	5,131.17	10,000.00	4,868.83	51.31

Fund: 101 - GENERAL FUND

Account Number		2025		2025 Budget	Budget Status	% of Budget
		April	Actual 04/30/2025			
101-15-52200-600-000	FIRE DEPT COMBINED FIRE	0.00	30,130.00	60,259.55	30,129.55	50.00
101-15-52210-600-000	OSHKOSH AMBULANCE CONTRACT	0.00	0.00	78,436.80	78,436.80	0.00
101-11-52400-000-000	BUILDING INSPECTION	0.00	0.00	0.00	0.00	0.00
<b>PUBLIC SAFETY</b>		<b>60,217.48</b>	<b>244,263.36</b>	<b>856,205.94</b>	<b>611,942.58</b>	<b>28.53</b>
101-17-53100-110-000	PUBLIC WORKS ADMIN WAGES	7,728.31	23,671.16	32,839.85	9,168.69	72.08
101-17-53100-150-000	PUBLIC WORKS ADMIN BENEFITS	1,514.01	5,680.67	11,783.27	6,102.60	48.21
101-17-53100-210-000	PUBLIC WORKS IT SERVICES	2,700.00	2,700.00	0.00	-2,700.00	0.00
101-17-53100-310-000	PUBLIC WKS OFFICE SUPPLIES	163.95	305.84	3,000.00	2,694.16	10.19
101-17-53100-330-000	PUBLIC WKS TRAVEL/LODGING	0.00	0.00	2,500.00	2,500.00	0.00
101-17-53100-331-000	PUBLIC WKS TRAINING	270.00	816.88	9,280.00	8,463.12	8.80
101-17-53100-342-000	PUBLIC WKS UNIFORMS	239.28	619.74	2,000.00	1,380.26	30.99
101-17-53100-348-000	PUBLIC WKS MISC EXPENSES	468.37	1,499.49	25,500.00	24,000.51	5.88
101-17-53100-355-000	PUBLIC WKS DRUG TESTS	300.00	300.00	1,000.00	700.00	30.00
101-17-53100-362-000	PUBLIC WKS SAFETY EQUIPMENT	0.00	0.00	4,000.00	4,000.00	0.00
101-17-53100-516-000	WORKERS COMPENSATION- PW	0.00	0.00	0.00	0.00	0.00
101-17-53150-110-000	BLDG & GROUNDS MAINT WAGES	2,125.79	15,622.29	35,355.00	19,732.71	44.19
101-17-53150-150-000	BLDG & GROUNDS MAINT BENEFITS	328.37	3,813.33	9,042.63	5,229.30	42.17
101-17-53150-310-000	BLGS SUPPLIES & MAINTENANCE	218.66	2,032.64	9,600.00	7,567.36	21.17
101-17-53230-220-000	GARAGE INTERNET	23.85	95.40	288.00	192.60	33.13
101-17-53230-221-000	GARAGE ELECTRIC	130.89	426.90	2,000.00	1,573.10	21.35
101-17-53230-222-000	GARAGE NATURAL GAS	410.45	2,185.13	4,000.00	1,814.87	54.63
101-17-53230-224-000	GARAGE WATER & SEWER	0.00	232.02	1,500.00	1,267.98	15.47
101-17-53240-110-000	PW FLEET & OTHER SERV WAGES	3,613.22	9,362.06	39,956.75	30,594.69	23.43
101-17-53240-150-000	PW FLEET & OTHER SERV BENEFITS	1,001.92	2,905.34	15,646.42	12,741.08	18.57
101-17-53240-230-200	PW MACHINERY	265.51	1,153.04	15,000.00	13,846.96	7.69
101-17-53240-343-000	PUBLIC WKS MACH GAS/DIES FUEL	416.26	1,401.83	10,000.00	8,598.17	14.02
101-17-53240-348-000	PUBLIC WKS MACH MISC EXPENSE	0.00	0.00	0.00	0.00	0.00
101-17-53240-350-000	PUBLIC WKS MACH EQUIP PARTS	0.00	0.00	0.00	0.00	0.00
101-17-53300-110-000	PW STREET WAGES	872.27	7,790.54	42,139.50	34,348.96	18.49
101-17-53300-150-000	PW STREET BENEFITS	247.77	2,590.77	15,128.71	12,537.94	17.12
101-17-53300-359-000	STREET MAINT CRACK SEALING	0.00	0.00	6,000.00	6,000.00	0.00
101-17-53314-350-000	SNOW & ICE REMOVAL EQUIP/PARTS	0.00	30.98	8,500.00	8,469.02	0.36
101-17-53314-371-000	SNOW & ICE REMOVAL SALT & BRIN	0.00	13,159.32	16,000.00	2,840.68	82.25
101-17-53316-356-000	STREET SIGNS AND BANNERS	0.00	0.00	1,000.00	1,000.00	0.00
101-17-53420-221-000	STREET LIGHTING ELECTRIC	0.00	7,669.44	45,000.00	37,330.56	17.04
101-17-53645-230-000	TREES BRUSH & WEED CONTROL	0.00	0.00	15,000.00	15,000.00	0.00
101-17-53932-000-000	PW PROPERTY INLAND INSURANCE	0.00	6,823.80	5,774.10	-1,049.70	118.18
101-17-53932-100-000	PW GENERAL LIABILITY INSURANCE	3,156.28	6,312.56	9,917.80	3,605.24	63.65
<b>PUBLIC WORKS</b>		<b>26,195.16</b>	<b>119,201.17</b>	<b>398,752.03</b>	<b>279,550.86</b>	<b>29.89</b>
101-14-54120-210-000	ANIMAL CONTROL PROF SERV	0.00	0.00	0.00	0.00	0.00
101-22-54910-110-000	CEMETERY WAGES	2,072.21	3,857.55	29,111.59	25,254.04	13.25
101-22-54910-150-000	CEMETERY BENEFITS	606.80	1,124.21	7,683.81	6,559.60	14.63
101-22-54910-343-000	CEMETERY GAS/DIESEL FUEL	56.25	189.43	1,850.00	1,660.57	10.24
101-22-54910-348-000	CEMETERY MISC EXPENSES	0.00	4,050.00	3,500.00	-550.00	115.71
101-22-54910-350-000	CEMETERY EQUIP PARTS	0.00	0.00	1,500.00	1,500.00	0.00
101-22-54910-810-000	CEMETERY EQUIP OUTLAY	0.00	219.99	1,000.00	780.01	22.00
<b>HEALTH AND HUMAN SERVICES</b>		<b>2,735.26</b>	<b>9,441.18</b>	<b>44,645.40</b>	<b>35,204.22</b>	<b>21.15</b>
101-19-55110-110-000	LIBRARY WAGES	8,262.40	32,231.29	120,748.52	88,517.23	26.69

## Fund: 101 - GENERAL FUND

Account Number		2025		2025 Budget	Budget Status	% of Budget
		2025 April	Actual 04/30/2025			
101-19-55110-150-000	LIBRARY BENEFITS	1,075.51	4,516.65	25,745.75	21,229.10	17.54
101-19-55110-220-000	LIBRARY PHONE	0.00	0.00	0.00	0.00	0.00
101-19-55110-221-000	LIBRARY ELECTRIC	0.00	0.00	0.00	0.00	0.00
101-19-55110-222-000	LIBRARY NAT GAS	0.00	0.00	0.00	0.00	0.00
101-19-55110-224-000	LIBRARY H2O SEWER	0.00	0.00	0.00	0.00	0.00
101-19-55110-230-100	LIBRARY CONTRACT SERVICES	0.00	19,154.65	19,154.00	-0.65	100.00
101-19-55110-310-000	LIBRARY OFFICE SUPPLIES	150.43	1,323.21	3,000.00	1,676.79	44.11
101-19-55110-311-000	LIBRARY POSTAGE	0.00	0.00	200.00	200.00	0.00
101-19-55110-312-000	LIBRARY PRINTING & PUBLISHING	0.00	835.37	3,900.00	3,064.63	21.42
101-19-55110-320-000	LIBRARY SUBSCRIPTIONS	360.76	528.24	1,300.00	771.76	40.63
101-19-55110-320-500	LIBRARY BOOKS	4,775.20	14,054.67	30,000.00	15,945.33	46.85
101-19-55110-320-501	LIBRARY AUDIO BOOKS	0.00	3,722.67	10,322.00	6,599.33	36.07
101-19-55110-320-502	LIBRARY VIDEOS	0.00	680.29	2,000.00	1,319.71	34.01
101-19-55110-323-000	LIBRARY PROGRAMMING	295.69	951.89	4,000.00	3,048.11	23.80
101-19-55110-330-000	LIBRARY TRAVEL & CONVENTIONS	0.00	0.00	1,000.00	1,000.00	0.00
101-19-55110-341-000	LIBRARY CLEANING SUPPLIES	85.93	85.93	200.00	114.07	42.97
101-19-55110-348-000	LIBRARY MISC EXPENSES	0.00	141.50	500.00	358.50	28.30
101-19-55110-414-000	LIBRARY FACILITY MAINTENANCE	0.00	0.00	70,492.00	70,492.00	0.00
101-19-55110-810-000	LIBRARY EQUIP OUTLAY	317.00	1,235.96	1,000.00	-235.96	123.60
101-19-55110-820-000	LIBRARY CAPITAL IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00
101-11-55120-221-000	HIST SOCIETY ELECTRIC	517.93	2,159.13	5,000.00	2,840.87	43.18
101-11-55120-222-000	HIST SOCIETY NATURAL GAS	0.00	0.00	0.00	0.00	0.00
101-11-55120-224-000	HIST SOCIETY WATER/SEWER	0.00	495.90	1,500.00	1,004.10	33.06
101-00-55140-000-000	DONATIONS COMMUNITY ROOM	0.00	0.00	15,500.00	15,500.00	0.00
101-20-55200-110-000	PARKS WAGES	2,537.90	6,417.30	39,084.90	32,667.60	16.42
101-20-55200-150-000	PARKS BENEFITS	624.84	1,559.96	9,674.60	8,114.64	16.12
101-20-55200-220-000	PARKS PHONE	0.00	0.00	0.00	0.00	0.00
101-20-55200-221-000	PARKS ELECTRIC	0.00	642.98	5,000.00	4,357.02	12.86
101-20-55200-224-000	PARKS WATER & SEWER	0.00	1,337.10	4,000.00	2,662.90	33.43
101-20-55200-230-100	PARKS CONTRACT SERVICES	1,583.00	3,294.50	10,000.00	6,705.50	32.95
101-20-55200-310-000	PARKS SUPPLIES & EXP	0.00	0.00	0.00	0.00	0.00
101-20-55200-341-000	PARKS CLEANING SUPPLIES	170.97	170.97	3,500.00	3,329.03	4.88
101-20-55200-343-000	PARKS GAS/DIESEL FUEL	348.76	1,174.51	6,500.00	5,325.49	18.07
101-20-55200-348-000	PARKS MISC EXPENSES	142.44	180.88	9,000.00	8,819.12	2.01
101-20-55200-350-000	PARKS EQUIPMENT	59.99	146.76	8,000.00	7,853.24	1.83
101-20-55200-356-000	PARKS FACILITIES MAINTENANCE	230.41	1,266.71	24,000.00	22,733.29	5.28
101-20-55200-417-300	POOL CHEMICALS	0.00	0.00	0.00	0.00	0.00
101-20-55210-000-000	MSB/VENTEK FEES	239.90	239.90	5,300.00	5,060.10	4.53
101-00-55310-000-000	DONATIONS-RECREATION EVENTS	0.00	0.00	0.00	0.00	0.00
101-20-55310-310-000	FIREWORKS SUPPLIES	14,500.00	14,500.00	17,500.00	3,000.00	82.86
101-20-55420-110-000	BEACH/BEACH HOUSE WAGES	101.16	289.73	46,222.20	45,932.47	0.63
101-20-55420-150-000	BEACH/BEACH HOUSE BENEFITS	13.10	45.50	4,045.81	4,000.31	1.12
101-20-55420-221-000	BEACH/BEACH HOUSE ELECTRIC	0.00	84.25	2,500.00	2,415.75	3.37
101-20-55420-225-000	BEACH/BEACH HOUSE INTERNET	23.85	95.40	288.00	192.60	33.13
101-20-55420-310-000	BEACH/BEACH HOUSE SUPPLIES/EXP	0.00	0.00	1,600.00	1,600.00	0.00
101-20-55420-310-100	BEACH/BEACH HOUSE CHEMICALS	0.00	0.00	1,200.00	1,200.00	0.00
101-20-55420-313-000	POOL CONCESSION SUPPLIES	0.00	0.00	12,000.00	12,000.00	0.00
101-20-55420-348-000	BEACH/BEACH HOUSE MISC EXPS	0.00	0.00	2,500.00	2,500.00	0.00
101-20-55420-810-000	SWIMMING EQUIP OUTLAY	0.00	0.00	3,000.00	3,000.00	0.00
<b>CULTURE, RECREATION AND EDU.</b>		<b>36,417.17</b>	<b>113,563.80</b>	<b>530,477.78</b>	<b>416,913.98</b>	<b>21.41</b>
101-18-56700-110-000	ECONOMIC DEVELOP WAGES	2,152.70	7,857.36	28,325.00	20,467.64	27.74

## Fund: 101 - GENERAL FUND

Account Number		2025	2025	2025	Budget Status	% of Budget
		April	Actual 04/30/2025	Budget		
101-18-56700-150-000	ECONOMIC DEVELOP BENEFITS	325.92	1,303.68	6,764.29	5,460.61	19.27
101-18-56700-210-000	ECONOMIC DEVELOP PRO SERVICES	466.36	6,735.86	7,000.00	264.14	96.23
101-11-56900-110-000	ZONING ADMIN WAGES	0.00	0.00	0.00	0.00	0.00
101-11-56900-150-000	ZONING ADMIN FICA	0.00	0.00	0.00	0.00	0.00
<b>CONSERVATION AND DEVELOPMENT</b>		<b>2,944.98</b>	<b>15,896.90</b>	<b>42,089.29</b>	<b>26,192.39</b>	<b>37.77</b>
101-11-59200-000-000	OPERATING TRANSFER OUT	0.00	0.00	200,659.05	200,659.05	0.00
<b>OTHER FINANCING USES</b>		<b>0.00</b>	<b>0.00</b>	<b>200,659.05</b>	<b>200,659.05</b>	<b>0.00</b>
<b>Total Expenses</b>		<b>182,753.89</b>	<b>671,046.34</b>	<b>2,617,184.88</b>	<b>1,946,138.54</b>	<b>25.64</b>
<b>Net Totals</b>		<b>1,324,648.35</b>	<b>1,056,379.01</b>	<b>0.00</b>	<b>-1,056,379.01</b>	

## POOLED CASH

## Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/01/2025	DELTA DENTAL - ACH	414.58
	Manual Check	APRIL DENTAL & VISION INSURANCE	
ACH	4/01/2025	USDA PAYMENT - WWTP UPGRADE	94,870.00
	Manual Check	LOAN # 92-01	
ACH	4/02/2025	ALLIANT ENERGY/WPL	3,675.41
	Manual Check	FEBRUARY ENERGY BILL	
ACH	4/03/2025	CINTAS CORPORATION	1,903.52
	Manual Check	MARCH BILLING	
ACH	4/04/2025	GORDON FLESCH CO INC	27.68
	Manual Check	COPIER USAGE FEES	
ACH	4/04/2025	EXPERT PAY CHILD SUPPORT	825.69
	Manual Check	APRIL 4 PAYROLL	
ACH	4/04/2025	GREAT-WEST RETIREMENT SERVICES (EMPOWER)	350.00
	Manual Check	APRIL 4 PAYROLL	
ACH	4/04/2025	UNITED STATES TREASURY-FED W/H	10,173.25
	Manual Check	APRIL 4 PAYROLL	
ACH	4/04/2025	WISCONSIN DEPARTMENT OF REVENUE-WI W/H	1,850.33
	Manual Check	APRIL 4 STATE W/H	
ACH	4/07/2025	GORDON FLESCH CO INC	255.86
	Manual Check	COPIER USAGE FEES	
ACH	4/09/2025	AMAZON BUSINESS - VILLAGE	1,828.40
	Manual Check	KEYBOARD, PUSH PINS, HIGHLIGHTERS	
ACH	4/10/2025	KWIK TRIP STORES	1,125.02
	Manual Check	FUEL CHARGES FOR MARCH	
ACH	4/10/2025	KWIK TRIP STORES	1,162.01
	Manual Check	FUEL CHARGES FOR MARCH	
ACH	4/10/2025	EMPLOYEE BENEFITS CORPORATION	105.00
	Manual Check	3/7, 3/21, & 4/4 PAYROLL	
ACH	4/11/2025	WI DEPT OF REVENUE	150.00
	Manual Check	TID ADMIN FEE	
ACH	4/14/2025	PAX8 ON BEHALF OF WINHAVEN LLC	616.56
	Manual Check	CLOUD SERVICES	
ACH	4/15/2025	GROUP INSURANCE ETF-HEALTH INS	13,705.96
	Manual Check	MAY INSURANCE	
ACH	4/16/2025	GFL ENVIRONMENTAL	66.23
	Manual Check	WASTE PICK UP WASTE WATER TREATMENT	
ACH	4/16/2025	GFL ENVIRONMENTAL	234.80
	Manual Check	WASTE PICK UP LAKE WINNECONNE PARK	

POOLED CASH

Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/16/2025	GFL ENVIRONMENTAL	335.70
	Manual Check	WASTE PICK UP MARBLE PARK	
ACH	4/18/2025	EMPLOYEE BENEFITS CORPORATION	35.00
	Manual Check	APRIL 18 PAYROLL	
ACH	4/18/2025	GREAT-WEST RETIREMENT SERVICES (EMPOWER)	350.00
	Manual Check	APRIL 18 PAYROLL	
ACH	4/18/2025	EXPERT PAY CHILD SUPPORT	825.69
	Manual Check	APRIL 18 PAYROLL	
ACH	4/18/2025	UNITED STATES TREASURY-FED W/H	12,609.15
	Manual Check	APRIL 18 PAYROLL	
ACH	4/18/2025	WISCONSIN DEPARTMENT OF REVENUE-WI W/H	1,710.05
	Manual Check	APRIL 18 STATE W/H	
ACH	4/22/2025	EMPLOYEE TRUST FUNDS - WISCONSIN RETIREMENT	11,985.26
	Manual Check	MARCH REMIT	
ACH	4/22/2025	ADVANCED DISPOSAL SERVICES INC.	17,986.50
	Manual Check	MARCH SERVICES	
ACH	4/22/2025	AMAZON CAPITAL SERV - LIBRARY	518.11
	Manual Check	BOOKS	
ACH	4/23/2025	VISA - PREMIER COMMUNITY BANK	2,444.87
	Manual Check	COMIC BOOKS	
ACH	4/28/2025	WI ENVIRONMENTAL IMPROVEMENT FUND	248,414.19
	Manual Check	SDWF LOAN PAYMENT	
ACH	4/29/2025	GFC LEASING	302.85
	Manual Check	COPIER LEASE	
ACH	4/30/2025	EMPLOYEE BENEFITS CORPORATION	120.00
	Manual Check	MAR AND APR ADMIN FEES	
ACH	4/30/2025	US INTERNET	383.33
	Manual Check	MAY INTERNET	
ACH	4/30/2025	ALLIANT ENERGY/WPL	1,828.86
	Manual Check	MARCH ENERGY BILL	
ACH	4/30/2025	ALLIANT ENERGY/WPL	517.93
	Manual Check	MARCH ENERGY BILL	
ACH	4/30/2025	ALLIANT ENERGY/WPL	541.34
	Manual Check	MARCH ENERGY BILL	
ACH	4/30/2025	ALLIANT ENERGY/WPL	3,385.69
	Manual Check	MARCH ENERGY BILL	
ACH	4/30/2025	ALLIANT ENERGY/WPL	5,359.32
	Manual Check	MARCH ENERGY BILL	

POOLED CASH

Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
ACH	4/30/2025	ALLIANT ENERGY/WPL	18.72
	Manual Check	MARCH ENERGY BILL	
ACH	4/30/2025	PREMIER COMMUNITY BANK	200.00
	Manual Check	SERV FEES	
50859	4/10/2025	CHERYL BAKER POLL WORKER WAGES	80.00
50860	4/10/2025	COLLEEN KUTCHIN POLL WORKER WAGES	126.00
50861	4/10/2025	DAVID BARNEY POLL WORKER WAGES	72.50
50862	4/10/2025	DEBORAH RUEDINGER POLL WORKER WAGES	67.50
50863	4/10/2025	DIANE PRITZL POLL WORKER WAGES	97.50
50864	4/10/2025	DONNA WICINSKY POLL WORKER WAGES	70.00
50865	4/10/2025	HEIDI C HENKEL-HANKE POLL WORKER WAGES	80.00
50866	4/10/2025	JEANNE LEHR POLL WORKER WAGES	168.00
50867	4/10/2025	KAY FREEMAN POLL WORKER WAGES	80.00
50868	4/10/2025	KEITH SCOTT POLL WORKER WAGES	108.00
50869	4/10/2025	KIM SIX POLL WORKER WAGES	110.00
50870	4/10/2025	LAURA WELLE POLL WORKER WAGES	105.00
50871	4/10/2025	LONNA NORTON POLL WORKER WAGES	65.00
50872	4/10/2025	LYNN ROGERS POLL WORKER WAGES	70.00
50873	4/10/2025	MELODIE HOENECKE POLL WORKER WAGES	105.00
50874	4/10/2025	Rhonda Schneider POLL WORKER WAGES	105.00
50875	4/10/2025	THERESA KAMIKAWA POLL WORKER WAGES	95.00

POOLED CASH

Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
50876	4/10/2025	AIT BUSINESS TECHNOLOGIES LLC FOXTEL USER FEES	476.50
50877	4/10/2025	AT&T MOBILITY POLICE PHONE	258.25
50878	4/10/2025	AUGUST WINTER & SONS, INC REVERSE OSMOSIS MEMBRANE TREATMENT #18	8,825.40
50879	4/10/2025	BAER INSURANCE SERVICES INC 2ND QTR WORKERS COMP INSURANCE	12,943.25
50880	4/10/2025	CENTER POINT LARGE PRINT BOOKS	212.31
50881	4/10/2025	CHARTER COMMUNICATIONS APRIL BILLING	96.34
50882	4/10/2025	CLIFTON LARSON ALLEN LLP CONSULTING SERVICE	19,066.11
50883	4/10/2025	EXPERT TOWING AND RECOVERY TOWING FOR IMPOUND VEHICLE	580.20
50884	4/10/2025	GILA LLC ANNUAL MID FEE	349.85
50885	4/10/2025	JOSSART BROTHERS INC WORK PERFORMED THROUGH 11/30/24	87,053.33
50886	4/10/2025	LEO'S SERVICE AUTOMOTIVE BULBS	79.79
50887	4/10/2025	MCPMAHON ASSOCIATES INC VERIZON EQUIPMENT UPGRADES	34,918.62
50888	4/10/2025	MID-STATES ORGANIZED CRIME INFO MOCIC MEMBERSHIP FEES	100.00
50889	4/10/2025	MIDWEST TAPE LLC DIGITAL MEDIA	680.19
50890	4/10/2025	MINNESOTA MUTUAL LIFE INS CO MAY LIFE INSURANCE	131.08
50891	4/10/2025	NWPA RADIO TELEMETRY SYSTEMS CONFERENCE	270.00
50892	4/10/2025	OSHKOSH DOCK & LIFT LLC BARGE SERVICE - INSTALL DOCK AND BUOYS	1,012.50
50893	4/10/2025	QUADIENNT LEASING USA INC. 2ND QUARTER LEASE 2025	486.93
50894	4/10/2025	STATE OF WISCONSIN COURT FINES & Surcharges COURT COSTS/SURCHARGES	2,249.73

POOLED CASH

Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
50895	4/10/2025	THE UNIFORM SHOPPE UNIFORMS	215.85
50896	4/10/2025	VERIZON WIRELESS MARCH CELL PHONE BILLING	161.58
50897	4/10/2025	WINNEBAGO COUNTY TREASURER SURCHARGES	1,112.40
50898	4/10/2025	WINNECONNE CHAMBER OF COMMERCE 2025 MEMBERSHIP - VILLAGE	250.00
50899	4/10/2025	WINNECONNE NEWS RECONSTRUCTION BID NOTICE	641.02
50905	4/17/2025	ALL-SPORT TROPHY & ENGRAVING RECOGNITION PLAQUES	404.20
50906	4/17/2025	CORPORATE NETWORK SOLUTIONS INC 100 HOUR SUPPORT BLOCK	17,120.75
50907	4/17/2025	HAWKINS WATER TREATMENT GROUP AZONE	20,546.05
50908	4/17/2025	MENARDS - OSHKOSH PAINTING SUPPLIES	368.91
50909	4/17/2025	MIDWEST CONTRACT OPERATIONS INC SERVICES FOR MAY	27,154.31
50910	4/17/2025	MULCAHY SHAW WATER INC SEWER EQUIPMENT	5,033.29
50911	4/17/2025	MUZA LAW LLC LEGAL SERVICES	795.00
50912	4/17/2025	PENWORTHY COMPANY LLC BOOKS	2,848.51
50913	4/17/2025	PJ KORTENS & COMPANY, INC PROGRAMMING LABOR	781.25
50914	4/17/2025	ROBERT J IMMEL EXC INC REPLACE WATER VALVES	22,285.00
50915	4/17/2025	SABEL MECHANICAL LLC REPLACE SCREENS, BRUSHES, AND BEARINGS	23,607.47
50916	4/17/2025	SERVICE MOTOR COMPANY TRACTOR REPAIR	265.51
50917	4/17/2025	SPEEDY CLEAN DRAIN & SEWER VACUUM OUT MANHOLE	4,342.63
50918	4/17/2025	ULINE FILING CABINET	1,078.71

## POOLED CASH

## Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

Check Nbr	Check Date	Payee	Amount
50919	4/17/2025	WI DEPT OF JUSTICE - TIME TIME ACCESS	294.75
50920	4/28/2025	ANTHEM LIFE STD - MAY	211.50
50921	4/28/2025	BADGER LABORATORIES & ENGINEERING INC LAB EXPENSES	2,772.00
50922	4/28/2025	BAKER & TAYLOR BOOKS	1,520.97
50923	4/28/2025	BOND TRUST SERVICES CORP GO BOND 2019A REF: 334975	5,620.00
50924	4/28/2025	DEMCO BOOK TAPE AND LABEL PROTECTORS	103.21
50925	4/28/2025	EXPERT TOWING AND RECOVERY TOWING OF IMPOUND VEHICLE	150.00
50926	4/28/2025	GILA LLC ANNUAL MID FEE	10,378.21
50927	4/28/2025	L & S ELECTRIC INC PLUMBING FOR THE RAW PUMP	1,743.00
50928	4/28/2025	LOGAN FULLER EXPENSE REIMBURSEMENT	255.82
50929	4/28/2025	MADISON NATIONAL LIFE INS. CO. LTD INSURANCE - MAY	292.51
50930	4/28/2025	REINDERS INC LAWN SEED AND MULCH	142.44
50931	4/28/2025	SPIELBAUER FIREWORKS CO INC 2025 FIREWORKS DISPLAY	14,500.00
50932	4/28/2025	THE FIREARMS SPECIALISTS LLC SUPPRESSOR	250.00
50933	4/28/2025	USA BLUE BOOK PERISTALTIC PUMP TUBE	172.63
Grand Total			782,027.22

POOLED CASH

Accounting Checks

Posted From: 4/01/2025 From Account:  
Thru: 4/30/2025 Thru Account:

	Amount
Total Expenditure from Fund # 101 - GENERAL FUND	139,934.30
Total Expenditure from Fund # 211 - TAX INCREMENTAL DISTRICT #8	150.00
Total Expenditure from Fund # 219 - LIBRARY STATE INV POOL DONATIO	807.43
Total Expenditure from Fund # 230 - SOLID WASTE/ RECYCLING	18,005.22
Total Expenditure from Fund # 301 - DEBT SERVICE	2,749.00
Total Expenditure from Fund # 500 - GENERAL CAPITAL FUND	122,177.95
Total Expenditure from Fund # 601 - WATER UTILITY FUND	318,193.48
Total Expenditure from Fund # 602 - SEWER UTILITY	179,770.55
Total Expenditure from Fund # 603 - STORMWATER UTILITY	239.29
Total Expenditure from all Funds	782,027.22



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

[www.winneconnewi.gov](http://www.winneconnewi.gov)

## MINUTES

### VILLAGE BOARD MEETING

Monday, March 31<sup>st</sup>, 2025 4:30pm

Village Board Room, 30 South First Street

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#### Call to Order

**Roll Call** Foster-Present via Phone, Kubasta-Present, Olson-Present, Bouras-Present, Stelzner-Present, Janikowski-Excused Absence, Boucher-Present

Also present: Administrator Fuller

#### **Pledge of Allegiance**

#### New Business

**Motion made by Kubasta, second by Stelzner** to move into closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider employment, promotion, or performance evaluation data of public employees.

**Roll call vote: Foster Aye, Kubasta Aye, Olsen Aye, Bouras Aye, Stelzner Aye, Boucher Aye.**

(NOTE) Once closed session commenced Trustee Foster hung up from remote call

- Met with Ms. Ahlana Saray

**Motion by Kubasta, second by Olson** to move into open session.

**Roll call vote: Kubasta Aye, Olson Aye, Bouras Aye, Stelzner Aye, Boucher Aye**

**Motion by Kubasta, second by Olson** to approve hiring Ms. Ahlana Saray as Clerk of the Village of Winneconne.

(NOTE) Trustee Foster called back into the meeting.

**Roll call vote: Olson Aye, Bouras Aye, Kubasta Aye, Stelzner Aye, Foster Aye, Boucher Aye.**

#### Adjourn

**Motion by Bouras, second by Stelzner** to adjourn the meeting.

**Motion passes by voice vote: Aye 6-0-0**

Meeting adjourned at 4:50pm.



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381

www.winneconnewi.gov

## MINUTES

### Village Board

Tuesday, April 15, 2025, 5:30 pm

Village Board Room, 30 S. 1<sup>st</sup> St., Winneconne

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### Call to Order

Meeting called to order by President Boucher at 5:30 pm

**Roll Call:** Foster, Kubasta, Olson, Bouras, Stelzner, Janikowski, Boucher – all present. Also present were Administrator Fuller and Attorney Chad Wade.

**Pledge of Allegiance** said in unison

### Regular Business

**Motion by Foster second by Kubasta** to approve consent agenda and payment of bills:

- March 31, 2025, Treasurer's Report/Budget Comparisons
- March 2025, Check Register

**Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Boucher-aye 7-0-0**

**Motion by Stelzner second by Janikowski** to approve March 18, 2025, Village Board Minutes

**Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Boucher-aye 7-0-0**

### Old Business

None

### Committee Reports

**Beautification** - bridge lighting celebration on May 22.

**Cemetery** - didn't meet.

**Fire District** - five volunteers currently in school, four will be done next week, another in one week, after they are licensed, they will take calls next month. Tours of the Fire Station available prior to the May 12th meeting at 6:30 pm.

**Historic Preservation** – Historical marker celebration on June 7<sup>th</sup>, will work with Chief Sauriol on road closure, DPW for setup, Trustee Stelzner inquired about availability of a microphone, would like presence of Board members, next meeting April 28<sup>th</sup> at 6 pm.

**Library** – Updating policies over the next year, 13.4% increase of funding from the County due to highest increase in patrons compared to other libraries in Winne-Fox system.

**Parks** – Phase one completed for barn project, approval of phase one work in Marble Park plan, Gathering bids from vendors for the 5-year park update plan. Ron Spaulding retired from grass cutting after 8 years of service.

**Personnel & Finance** - Reviewed finances with Mike and Logan, updates received on wage study.

**Plan Commission** - discussed conditional use permit

**Public Safety** – Received core accreditation from Wisconsin Law Enforcement Accreditation Group (WILEAG), May 13 will present an anti-bullying program to grades 5 and 6 at school, hope to have Cook Out with a Cop in May or June, new officer training processes to be updated.

**Public Works** – final gross alpha notice as levels are now safe, construction season coming up, May 12<sup>th</sup> next meeting.

### Board Organization

- Adjourn 2024-2025 Board Sine Die
  - President Boucher entertains a motion to adjourn the 2024-2025 Village Board.

**Motion by Kubasta, second by Foster** to adjourn the 2024-2025 Village Board.

**Motion passes by roll call vote: Foster-aye, Kubasta-aye, Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Boucher-aye 7-0-0**

- Recognition of outgoing trustees
  - Administrator Fuller presented plaque to former Trustees Foster and Kubasta and provides Village's appreciation of 6 years of commitment.
- Oath of Office for newly elected trustees
  - President Boucher oathed newly elected trustees Mary Kay Krings and Brian Miller.
- Convene 2025-2026 Board

**Motion by Olson, second by Bouras** to convene 2025-2026 Village Board.

**Motion passes by voice vote 7-0-0**

### Call to Order

**Roll Call:** Olson, Bouras, Stelzner, Janikowski, Krings, Miller, Boucher – all present.

**Motion by Bouras, second by Olson** to adopt Robert's Rules of Order – Current Edition.

**Motion passes by voice vote 7-0-0**

**Motion by Stelzner, second by Bouras** to appoint Trustee Olson as Pro-Tem.

**Motion passes by voice vote 7-0-0**

**Motion by Bouras, second by Olson** to approve Resolution 4.1-2025 Appointing Village Officials

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Olson, second by Bouras** to approve Resolution 4.2-2025 Approving Official Depositories

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

### **Communications**

#### **Public Participation**

Becky LaDue addressed the Board and Galley regarding her family's bridge lighting gift project to the Village. There will be a ceremony on May 22 from 7-9 pm at Fin and Feather on the deck. Would like assistance to invite those giving of their time to the project. A plaque will be placed in memory of her father, Bob Albright, perhaps under the bridge walk. Becky will provide the language for the plaque. A special thank you to Brenda Kubasta for her involvement in bringing this project to fruition.

Andy Beiser, 111 S. Third Street – Andy requested for the Village Board to call a special meeting to review outstanding requirements for Katie Harter's coffee cart.

#### **Administrator's Report**

- **Business Update**
  - Met with Eric Hoffman, developer of Wolf Run Estates, to confirm if still on track.
    - Expecting future use concepts to be presented during May Planning Commission, hoping to take plans to State by end of summer.
  - Tracking 40 permits between building and zoning departments YTD.
- **Operations Update**
  - Public Works Director James Fluette has started a Public Works accreditation program, which involves and reinforces Standard Operating Procedure (SOP)/policy creation.
  - Office is closed on Friday, April 18<sup>th</sup>, in observance of Good Friday.
  - Onboarding continues to progress with Clerk Saray.
  - Information Technology (IT) contract was issued.
  - Election recount for Village Trustee position was conducted on April 4<sup>th</sup>. Election results remained the same.
  - Received EMS agreement, currently in review with Village Attorney.
- **Key Meetings & Events**
  - Administrator Fuller established a biweekly leadership meeting with City Manager of Oshkosh, Rebecca Giles.
  - Meeting set with President of Fox Valley Data Exchange to provide data analytics.
  - May 15<sup>th</sup> – tentative collaboration session
    - Includes a questions and answer session, budget descriptions and breakdown; hoping to hold once a quarter going forward.
- **Finance Update**
  - Operating at 22% of budget currently.

#### **New Business**

**Motion by Olson, Second by Janikowski** to approve the conditional use permit for John Simon, taxidermy business, at 125 S. 7<sup>th</sup> Ave.

President Boucher confirmed the conditional use permit was presented to the Planning Commission and met all ordinance requirement.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Bouras, Second by Olson** to approve the bid award to Jossart for 6<sup>th</sup> Ave. sanitary lateral replacement and asphalt resurfacing, & Adams St. asphalt resurfacing PWD James Fluette explained that Jossart completed similar work satisfactorily last year and recommends that the Village Board accepts the bid.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Olson, Second by Bouras** to approve Resolution 0415 Series 2025 preliminary assessment to levy special assessments upon properties within the described areas of improvement.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Motion by Janikowski, Second by Miller** to approve an operator license for Nathan Ihring. Chief Ben Sauriol confirms background check has been completed.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 7-0-0**

**Confirm next meeting**

Tuesday, May 20, 2025, 5:30 pm – Village Hall Board Room

**Adjourn**

**Motion by Janikowski, Second by Stelzner to adjourn**, subject to call a special meeting for Katie's coffee cart.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Stelzner-aye, Janikowski-aye, Krings-aye, Miller-aye, Boucher-aye 6-1-0**

Meeting adjourned at 6:21pm.

Clerk Wasinger



# VILLAGE OF WINNECONNE

*The Community of Opportunity*

30 South First Street - P.O. Box 488 - Winneconne, Wisconsin 54986-0488 - 920-582-4381  
www.winneconnewi.gov

## Minutes

### Village Board Special Meeting

Wednesday, April 23rd, 2025 6:30 pm

Village Board Room, 30 South First Street, Winneconne

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#### **Call to Order**

Meeting called to order by President Boucher at 6:39 p.m.

**Roll Call:** Olson, Bouras, Janikowski, Stelzner, Krings, Miller, Boucher – all present.

Also present: Administrator Fuller and Attorney Chad Wade.

**Pledge of Allegiance** said in unison.

#### **New Business**

**Motion by Boucher, second by Miller** to appoint two village residents, Angel Elmer and Ian Livingstone, to the Historical Society Committee pending background check and majority board vote

Trustee Stelzner shared there is a third individual, Janet Eiler, interested in becoming a committee member once obtaining Village residency. When Janet Eiler becomes resident of Village, her appointment can be placed on the agenda – or ordinance can be reviewed for possible amendment on residence requirements.

**Motion passes by roll call vote: Olson-aye, Bouras-aye, Janikowski-aye, Stelzner-aye, Krings-aye, Miller-aye, Boucher-aye – 7-0-0**

#### **Motion by Janikowski, second by Bouras to refer back to the Planning**

**Commission** the review of Katy's coffee trailer request to operate a non-conforming business at the Bieser Realty parking lot

Trustee Stelzner inquired about the timeline of events outlined in packet; President Boucher and Administrator Fuller described timeline, including the Planning Commission's efforts since the business idea was presented in January 2025. President Boucher discussed how Katie's coffee trailer (Kat's Kafe) does not align with the Village's Transient Merchant Ordinance (Chapter 469), due to the fact Katie intends to have a permanent residence at Beiser Realty, LLC and does not plan to be mobile. Continued discussion ensued regarding the Planning Commission's efforts in reviewing local municipality ordinances, including Green Bay's ordinances and requirements which are included in the meeting's packet. Trustee Janikowski agreed with President Boucher's position that Katie's coffee cart does not align with the current Village Transient Merchant ordinance.

Trustee Stelzner inquired if Katie had considered a brick-and-mortar location in the Village. Administrator Fuller discussed conversation with Katie in which Katie shared that a brick-and-mortar location is not a financially viable option currently; Katie does hope to become a brick-and-mortar business in the future.

President Boucher and Administrator Fuller reiterated efforts of working with local municipalities, as well as continued review of ordinances to prevent a situation in which Katie's coffee trailer would need to move locations on a cadence. An example was stated referencing Omro, in which a business that can mobilize but intends to stay in one place permanently would not be allowed, as this would provide an unequitable tax situation for brick-and-mortar businesses. Discussion ensued regarding requirements for electrical/plumbing, etc. in which Administrator Fuller directed any questions on the matter to be referred to the governing agencies (Winnebago County, State of Wisconsin, etc.).

Trustee Janikowski requested that Katie Harter of Kat's Kafe had an opportunity to speak; the Village Board extended the courtesy. Katie informed the Village Board of compliance with county and state requirements. Katie again confirmed she does not intend to have a mobile business. Administrator Fuller stated Village hasn't received copies of county and state documents.

President Boucher made a recommendation to the Planning Commission to update the transient merchant ordinance, including requiring applicable Winnebago County licenses, which encompass health inspections, as well as reviewing the creation of a peddler's permit for extended stays, and establishing a map to delineate suitable locations for vendors. The Planning Commission will meet May 12<sup>th</sup> at 5:30 p.m. President Boucher stated he is optimistic that the Planning Commission will have a recommendation on the matter ready to be brought to the Village Board during May 20<sup>th</sup> meeting.

**Motion to table and refer to Planning Commission passes by voice vote 7-0-0**

**Confirm next meeting: May 20<sup>th</sup>, 2025, at 5:30 p.m.**

**Adjourn**

**Motion to adjourn by Olson, second by Bouras**

Meeting adjourned at 7:58 p.m.

**Motion passes by voice vote 7-0-0**

Clerk Saray

**BOARD AGENDA MEMO PAGE:**

Village Board Meeting

Date: 5/12/2025

Department: Public Works

**Title:** CMAR Resolution

**Description:** The Village of Winneconne has completed its 2024 Compliance Maintenance Annual Report, as required by permit.

**MOTION:** The Public Works committee is recommending that the Village Board pass the resolution as presented.



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## RESOLUTION 5.1-2025

### 2024 WWTP COMPLIANCE MAINTENANCE RESOLUTION

WHEREAS, the Village of Winneconne has completed its 2024 Compliance Maintenance Annual Report, as required by permit, has reviewed same, and has attached a copy of the report to this resolution; and

WHEREAS, the Village Board of Trustees has reviewed the report and the Village is undergoing extensive improvements to improve utility operations.

NOW, THEREFORE, BE IT RESOLVED the Village Board of the Village of Winneconne, Wisconsin hereby informs the Wisconsin Department of Natural Resources that the following actions were taken by the Village Board:

- (A) Provide funding to maintain the collection system through cleaning and addressing maintenance issues. (replacing or lining sewer mainline).
- (B) Funding legal contract operations to properly operate the facility.
- (C) Provide funds to reduce I & I issues to reduce hydraulic loading.
- (D) Provide funding for maintaining the Wastewater treatment plant equipment to treat for phosphorus removal.
- (E) Provide funding for operation of bio-solids equipment and the disposal.
- (F) Provide funds for safety issues to educate and protect the environment.
- (G) Provide the collection system with a certified operator.
- (H) Provide funding and management of operational funds to continue to treat wastewater.
- (I) Maintain and replace portions of the system as required to maintain its integrity.

The undersigned, Village President and Village Clerk hereby certify that the foregoing Resolution was duly adopted by the Village Board on the 20<sup>th</sup> day of May 2025.

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Chris Boucher, Village President

Attest:

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Ahlana Saray, Village Clerk

Resolution Recommended by:  
Village Board

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

## Influent Flow and Loading

### 1. Monthly Average Flows and BOD Loadings

1.1 Verify the following monthly flows and BOD loadings to your facility.

Influent No. 701	Influent Monthly Average Flow, MGD	x	Influent Monthly Average BOD Concentration mg/L	x	8.34	=	Influent Monthly Average BOD Loading, lbs/day
January	0.3411	x	638	x	8.34	=	1,816
February	0.3689	x	561	x	8.34	=	1,727
March	0.3618	x	480	x	8.34	=	1,449
April	0.6323	x	163	x	8.34	=	862
May	0.5189	x	226	x	8.34	=	979
June	0.6742	x	103	x	8.34	=	581
July	0.7333	x	71	x	8.34	=	436
August	0.5577	x	239	x	8.34	=	1,111
September	0.4198	x	347	x	8.34	=	1,215
October	0.3708	x	521	x	8.34	=	1,612
November	0.5561	x	210	x	8.34	=	976
December	0.4473	x	285	x	8.34	=	1,063

### 2. Maximum Monthly Design Flow and Design BOD Loading

2.1 Verify the design flow and loading for your facility.

Design	Design Factor	x	%	=	% of Design
Max Month Design Flow, MGD	1.72	x	90	=	1.548
		x	100	=	1.72
Design BOD, lbs/day	1523	x	90	=	1370.7
		x	100	=	1523

2.2 Verify the number of times the flow and BOD exceeded 90% or 100% of design, points earned, and score:

	Months of Influent	Number of times flow was greater than 90% of	Number of times flow was greater than 100% of	Number of times BOD was greater than 90% of design	Number of times BOD was greater than 100% of design
January	1	0	0	1	1
February	1	0	0	1	1
March	1	0	0	1	0
April	1	0	0	0	0
May	1	0	0	0	0
June	1	0	0	0	0
July	1	0	0	0	0
August	1	0	0	0	0
September	1	0	0	0	0
October	1	0	0	1	1
November	1	0	0	0	0
December	1	0	0	0	0
Points per each		2	1	3	2
Exceedances		0	0	4	3
Points		0	0	12	6
<b>Total Number of Points</b>					<b>18</b>

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 2024

### 3. Flow Meter

3.1 Was the influent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

### 4. Sewer Use Ordinance

4.1 Did your community have a sewer use ordinance that limited or prohibited the discharge of excessive conventional pollutants ((C)BOD, SS, or pH) or toxic substances to the sewer from industries, commercial users, hauled waste, or residences?

Yes

No

If No, please explain:

4.2 Was it necessary to enforce the ordinance?

Yes

No

If Yes, please explain:

### 5. Septage Receiving

5.1 Did you have requests to receive septage at your facility?

Septic Tanks

Holding Tanks

Grease Traps

Yes

Yes

Yes

No

No

No

5.2 Did you receive septage at your facility? If yes, indicate volume in gallons.

Septic Tanks

Yes

gallons

No

Holding Tanks

Yes

gallons

No

Grease Traps

Yes

gallons

No

5.2.1 If yes to any of the above, please explain if plant performance is affected when receiving any of these wastes.

### 6. Pretreatment

6.1 Did your facility experience operational problems, permit violations, biosolids quality concerns, or hazardous situations in the sewer system or treatment plant that were attributable to commercial or industrial discharges in the last year?

Yes

No

If yes, describe the situation and your community's response.

6.2 Did your facility accept hauled industrial wastes, landfill leachate, etc.?

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

<p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If yes, describe the types of wastes received and any procedures or other restrictions that were in place to protect the facility from the discharge of hauled industrial wastes.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
--	--

<b>Total Points Generated</b>	18
<b>Score (100 - Total Points Generated)</b>	82
<b>Section Grade</b>	<b>B</b>

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

## Effluent Quality and Plant Performance (BOD/CBOD)

### 1. Effluent (C)BOD Results

1.1 Verify the following monthly average effluent values, exceedances, and points for BOD or CBOD

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit > 10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	2	1	0	0
February	30	27	1	1	0	0
March	30	27	1	1	0	0
April	30	27	2	1	0	0
May	30	27	2	1	0	0
June	30	27	0	1	0	0
July	30	27	2	1	0	0
August	30	27	1	1	0	0
September	30	27	0	1	0	0
October	30	27	2	1	0	0
November	30	27	3	1	0	0
December	30	27	2	1	0	0
* Equals limit if limit is <= 10						
Months of discharge/yr				12		
Points per each exceedance with 12 months of discharge					7	3
Exceedances					0	0
Points					0	0
<b>Total number of points</b>						<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge. Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

### 2. Flow Meter Calibration

2.1 Was the effluent flow meter calibrated in the last year?

Yes Enter last calibration date (MM/DD/YYYY)

No

If No, please explain:

### 3. Treatment Problems

3.1 What problems, if any, were experienced over the last year that threatened treatment?

No problems in 2024

### 4. Other Monitoring and Limits

4.1 At any time in the past year was there an exceedance of a permit limit for any other pollutants such as chlorides, pH, residual chlorine, fecal coliform, or metals?

Yes

No

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

<p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.2 At any time in the past year was there a failure of an effluent acute or chronic whole effluent toxicity (WET) test?</p> <p><input type="radio"/> Yes</p> <p><input checked="" type="radio"/> No</p> <p>If Yes, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>
<p>4.3 If the biomonitoring (WET) test did not pass, were steps taken to identify and/or reduce source(s) of toxicity?</p> <p><input type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p><input checked="" type="radio"/> N/A</p> <p>Please explain unless not applicable:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>

<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 2024

## Effluent Quality and Plant Performance (Total Suspended Solids)

### 1. Effluent Total Suspended Solids Results

1.1 Verify the following monthly average effluent values, exceedances, and points for TSS:

Outfall No. 001	Monthly Average Limit (mg/L)	90% of Permit Limit >10 (mg/L)	Effluent Monthly Average (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance	90% Permit Limit Exceedance
January	30	27	1	1	0	0
February	30	27	0	1	0	0
March	30	27	0	1	0	0
April	30	27	1	1	0	0
May	30	27	1	1	0	0
June	30	27	2	1	0	0
July	30	27	3	1	0	0
August	30	27	2	1	0	0
September	30	27	2	1	0	0
October	30	27	1	1	0	0
November	30	27	2	1	0	0
December	30	27	3	1	0	0
* Equals limit if limit is <= 10						
Months of Discharge/yr				12		
<b>Points per each exceedance with 12 months of discharge:</b>					<b>7</b>	<b>3</b>
Exceedances					0	0
Points					0	0
<b>Total Number of Points</b>						<b>0</b>

0

NOTE: For systems that discharge intermittently to state waters, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

## Effluent Quality and Plant Performance (Ammonia - NH3)

### 1. Effluent Ammonia Results

1.1 Verify the following monthly and weekly average effluent values, exceedances and points for ammonia

Outfall No. 001	Monthly Average NH3 Limit (mg/L)	Weekly Average NH3 Limit (mg/L)	Effluent Monthly Average NH3 (mg/L)	Monthly Permit Limit Exceedance	Effluent Weekly Average for Week 1	Effluent Weekly Average for Week 2	Effluent Weekly Average for Week 3	Effluent Weekly Average for Week 4	Weekly Permit Limit Exceedance
January	34	34	.086	0	.087	.094	.09	.072	0
February	34	34	.099	0	.13	.09	.084	.091	0
March	34	34	.074	0	.076	.081	.081	.06	0
April	34	34	.127	0	.346	.062	.055	.044	0
May	34	34	.055	0	.048	.049	.064	.058	0
June	34	34	.065	0	.072	.065	.067	.058	0
July	34	34	.106	0	.267	.034	.057	.068	0
August	34	34	.05	0	.015	.064	.068	.053	0
September	34	34	.053	0	.076	.056	.036	.043	0
October	34	34	.031	0	.028	.014	.032	.05	0
November	34	34	.066	0	.066	.068	.067	.064	0
December	34	34	.097	0	.08	.081	.087	.125	0
Points per each exceedance of Monthly average:									10
Exceedances, Monthly:									0
Points:									0
Points per each exceedance of weekly average (when there is no monthly average):									2.5
Exceedances, Weekly:									0
Points:									0
<b>Total Number of Points</b>									<b>0</b>

0

NOTE: Limit exceedances are considered for monthly OR weekly averages but not both. When a monthly average limit exists it will be used to determine exceedances and generate points. This will be true even if a weekly limit also exists. When a weekly average limit exists and a monthly limit does not exist, the weekly limit will be used to determine exceedances and generate points.

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

## Effluent Quality and Plant Performance (Phosphorus)

### 1. Effluent Phosphorus Results

1.1 Verify the following monthly average effluent values, exceedances, and points for Phosphorus

Outfall No. 001	Monthly Average phosphorus Limit (mg/L)	Effluent Monthly Average phosphorus (mg/L)	Months of Discharge with a Limit	Permit Limit Exceedance
January	1	0.486	1	0
February	1	0.509	1	0
March	1	0.483	1	0
April	1	0.409	1	0
May	1	0.680	1	0
June	1	0.604	1	0
July	1	0.496	1	0
August	1	0.513	1	0
September	1	0.518	1	0
October	1	0.431	1	0
November	1	0.464	1	0
December	1	0.464	1	0
Months of Discharge/yr			12	
<b>Points per each exceedance with 12 months of discharge:</b>				<b>10</b>
Exceedances				0
<b>Total Number of Points</b>				<b>0</b>

NOTE: For systems that discharge intermittently to waters of the state, the points per monthly exceedance for this section shall be based upon a multiplication factor of 12 months divided by the number of months of discharge.

Example: For a wastewater facility discharging only 6 months of the year, the multiplication factor is  $12/6 = 2.0$

1.2 If any violations occurred, what action was taken to regain compliance?

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>



# Compliance Maintenance Annual Report

Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
5/13/2025 **2024**

## Outfall No. 002 - Liquid Sludge

Parameter	80% of Limit	H.Q. Limit	Ceiling Limit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	80% Value	High Quality	Ceiling
Arsenic		41	75														0	0
Cadmium		39	85														0	0
Copper		1500	4300														0	0
Lead		300	840														0	0
Mercury		17	57														0	0
Molybdenum	60		75													0		0
Nickel	336		420													0		0
Selenium	80		100													0		0
Zinc		2800	7500														0	0

3.1.1 Number of times any of the metals exceeded the high quality limits OR 80% of the limit for molybdenum, nickel, or selenium = 0

Exceedence Points

- 0 (0 Points)
- 1-2 (10 Points)
- > 2 (15 Points)

3.1.2 If you exceeded the high quality limits, did you cumulatively track the metals loading at each land application site? (check applicable box)

- Yes
- No (10 points)

- N/A - Did not exceed limits or no HQ limit applies (0 points)
- N/A - Did not land apply biosolids until limit was met (0 points)

3.1.3 Number of times any of the metals exceeded the ceiling limits = 0

Exceedence Points

- 0 (0 Points)
- 1 (10 Points)
- > 1 (15 Points)

3.1.4 Were biosolids land applied which exceeded the ceiling limit?

- Yes (20 Points)
- No (0 Points)

3.1.5 If any metal limit (high quality or ceiling) was exceeded at any time, what action was taken? Has the source of the metals been identified?

## 4. Pathogen Control (per outfall):

4.1 Verify the following information. If any information is incorrect, use the Report Issue button under the Options header in the left-side menu.

Outfall Number:	<b>003</b>
Biosolids Class:	<b>B</b>
Bacteria Type and Limit:	Fecal Coliform
Sample Dates:	01/01/2024 - 12/31/2024
Density:	13,532
Sample Concentration Amount:	CFU/G TS
Requirement Met:	Yes
Land Applied:	Yes
Process:	Aerobic Digestion
Process Description:	Fecal Coliform result is the geometric mean of 7 discrete samples

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<p>4.2 If exceeded Class B limit or did not meet the process criteria at the time of land application.                  4.2.1 Was the limit exceeded or the process criteria not met at the time of land application?  <input type="radio"/> Yes (40 Points)  <input checked="" type="radio"/> No                  If yes, what action was taken?  <input style="width: 100%; height: 20px;" type="text"/></p>	0														
<p>5. Vector Attraction Reduction (per outfall):                  5.1 Verify the following information. If any of the information is incorrect, use the Report Issue button under the Options header in the left-side menu.</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <td style="width: 40%;">Outfall Number:</td> <td style="text-align: center;"><b>003</b></td> </tr> <tr> <td>Method Date:</td> <td style="text-align: center;">12/31/2024</td> </tr> <tr> <td>Option Used To Satisfy Requirement:</td> <td style="text-align: center;">Incorporation when land apply</td> </tr> <tr> <td>Requirement Met:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Land Applied:</td> <td style="text-align: center;">Yes</td> </tr> <tr> <td>Limit (if applicable):</td> <td></td> </tr> <tr> <td>Results (if applicable):</td> <td></td> </tr> </table> <p>5.2 Was the limit exceeded or the process criteria not met at the time of land application?  <input type="radio"/> Yes (40 Points)  <input checked="" type="radio"/> No                  If yes, what action was taken?  <input style="width: 100%; height: 20px;" type="text"/></p>	Outfall Number:	<b>003</b>	Method Date:	12/31/2024	Option Used To Satisfy Requirement:	Incorporation when land apply	Requirement Met:	Yes	Land Applied:	Yes	Limit (if applicable):		Results (if applicable):		0
Outfall Number:	<b>003</b>														
Method Date:	12/31/2024														
Option Used To Satisfy Requirement:	Incorporation when land apply														
Requirement Met:	Yes														
Land Applied:	Yes														
Limit (if applicable):															
Results (if applicable):															
<p>6. Biosolids Storage                  6.1 How many days of actual, current biosolids storage capacity did your wastewater treatment facility have either on-site or off-site?  <input checked="" type="radio"/> &gt;= 180 days (0 Points)  <input type="radio"/> 150 - 179 days (10 Points)  <input type="radio"/> 120 - 149 days (20 Points)  <input type="radio"/> 90 - 119 days (30 Points)  <input type="radio"/> &lt; 90 days (40 Points)  <input type="radio"/> N/A (0 Points)                  6.2 If you checked N/A above, explain why.  <input style="width: 100%; height: 20px;" type="text"/></p>	0														
<p>7. Issues                  7.1 Describe any outstanding biosolids issues with treatment, use or overall management:  <input style="width: 100%; height: 20px;" type="text"/></p>															

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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Winneconne Wastewater Treatment Facility

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## Staffing and Preventative Maintenance (All Treatment Plants)

<p>1. Plant Staffing</p> <p>1.1 Was your wastewater treatment plant adequately staffed last year?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Could use more help/staff for:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>1.2 Did your wastewater staff have adequate time to properly operate and maintain the plant and fulfill all wastewater management tasks including recordkeeping?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	
<p>2. Preventative Maintenance</p> <p>2.1 Did your plant have a documented AND implemented plan for preventative maintenance on major equipment items?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes (Continue with question 2) <input type="checkbox"/></li><li><input type="radio"/> No (40 points) <input type="checkbox"/></li></ul> <p>If No, please explain, then go to question 3:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 Did this preventative maintenance program depict frequency of intervals, types of lubrication, and other tasks necessary for each piece of equipment?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No (10 points)</li></ul> <p>2.3 Were these preventative maintenance tasks, as well as major equipment repairs, recorded and filed so future maintenance problems can be assessed properly?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> Paper file system</li><li><input checked="" type="radio"/> Computer system</li><li><input type="radio"/> Both paper and computer system</li><li><input type="radio"/> No (10 points)</li></ul>	<b>0</b>
<p>3. O&amp;M Manual</p> <p>3.1 Does your plant have a detailed O&amp;M and Manufacturer Equipment Manuals that can be used as a reference when needed?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul>	
<p>4. Overall Maintenance /Repairs</p> <p>4.1 Rate the overall maintenance of your wastewater plant.</p> <ul style="list-style-type: none"><li><input type="radio"/> Excellent</li><li><input checked="" type="radio"/> Very good</li><li><input type="radio"/> Good</li><li><input type="radio"/> Fair</li><li><input type="radio"/> Poor</li></ul> <p>Describe your rating:</p>	

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The Village of Winneconne does a very good job on the overall maintenance of the wastewater plant. The Village is always looking at ways to improve their maintenance software program.

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

# Compliance Maintenance Annual Report

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5/13/2025 2024

## Operator Certification and Education

### 1. Operator-In-Charge

1.1 Did you have a designated operator-in-charge during the report year?

Yes (0 points)

No (20 points)

Name:

ERIC J VOIGT

Certification No:

34943

0

### 2. Certification Requirements

2.1 In accordance with Chapter NR 114.56 and 114.57, Wisconsin Administrative Code, what level and subclass(es) were required for the operator-in-charge (OIC) to operate the wastewater treatment plant and what level and subclass(es) were held by the operator-in-charge?

Sub Class	SubClass Description	WWTP	OIC		
		Basic	OIT	Basic	Advanced
A1	Suspended Growth Processes	X		X	
A2	Attached Growth Processes				
A3	Recirculating Media Filters				
A4	Ponds, Lagoons and Natural		X		
A5	Anaerobic Treatment Of Liquid				
B	Solids Separation	X		X	
C	Biological Solids/Sludges	X		X	
P	Total Phosphorus	X		X	
N	Total Nitrogen				
D	Disinfection	X		X	
L	Laboratory				
U	Unique Treatment Systems				
SS	Sanitary Sewage Collection	X	NA	X	NA

0

2.2 Was the operator-in-charge certified at the appropriate level and subclass(es) to operate this plant? (Note: Certification in subclass SS is required 5 years after permit reissuance.)

Yes (0 points)

No (20 points)

2.3 For wastewater treatment facilities with a registered or certified laboratory, is at least one operator that works in the laboratory certified at the basic level in the laboratory (L) subclass?

Yes

No

N/A – Wastewater treatment facility does not have a registered or certified laboratory

2.4 For wastewater treatment facilities that own and operate a sanitary sewage collection system, has at least one operator been designated the OIC for sanitary sewage collection system and certified at the basic level in the sanitary sewage collection system (SS) subclass?

Yes

No

N/A – Owner of the Wastewater treatment facility does not own and operate a sanitary sewage collection system

### 3. Succession Planning

3.1 In the event of the loss of your designated operator-in-charge, did you have a contingency plan to ensure the continued proper operation and maintenance of the plant that includes one or more of the following options (check all that apply)?

One or more additional certified operators on staff

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<p> <input type="checkbox"/> An arrangement with another certified operator  <input type="checkbox"/> An arrangement with another community with a certified operator  <input type="checkbox"/> An operator on staff who has an operator-in-training certificate for your plant and is expected to be certified within one year  <input checked="" type="checkbox"/> A consultant to serve as your certified operator  <input type="checkbox"/> None of the above (20 points)                  If "None of the above" is selected, please explain:  <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> </p>	0
<p>4. Continuing Education Credits</p> <p>4.1 If you had a designated operator-in-charge, was the operator-in-charge earning Continuing Education Credits at the following rates?</p> <p>OIT and Basic Certification:</p> <ul style="list-style-type: none"> <li><input type="radio"/> Averaging 6 or more CECs per year.</li> <li><input type="radio"/> Averaging less than 6 CECs per year.</li> </ul> <p>Advanced Certification:</p> <ul style="list-style-type: none"> <li><input checked="" type="radio"/> Averaging 8 or more CECs per year.</li> <li><input type="radio"/> Averaging less than 8 CECs per year.</li> </ul>	

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Financial Management

<p>1. Provider of Financial Information</p> <p>Name: <input style="width: 300px;" type="text" value="Mike Schoenberger"/></p> <p>Telephone: <input style="width: 150px;" type="text" value="920-582-4381"/> (XXX) XXX-XXXX</p> <p>E-Mail Address (optional): <input style="width: 300px;" type="text" value="treasurer@winneconnewi.gov"/></p>																	
<p>2. Treatment Works Operating Revenues</p> <p>2.1 Are User Charges or other revenues sufficient to cover O&amp;M expenses for your wastewater treatment plant AND/OR collection system ?</p> <p>● Yes (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ No (40 points)</p> <p>If No, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2024"/></p> <p>● 0-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A (private facility)</p> <p>2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?</p> <p>● Yes (0 points)</p> <p>○ No (40 points)</p>	0																
<p><b>REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]</b></p>																	
<p>3. Equipment Replacement Funds</p> <p>3.1 When was the Equipment Replacement Fund last reviewed and/or revised? Year: <input style="width: 100px;" type="text" value="2024"/></p> <p>● 1-2 years ago (0 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ 3 or more years ago (20 points) <input type="checkbox"/><input type="checkbox"/></p> <p>○ N/A</p> <p>If N/A, please explain:</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																	
<p>3.2 Equipment Replacement Fund Activity</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 60%;"><b>3.2.1 Ending Balance Reported on Last Year's CMAR</b></td> <td style="width: 5%;"></td> <td style="width: 5%; text-align: right;">\$</td> <td style="width: 30%; text-align: right;"><input style="width: 150px;" type="text" value="215,667.88"/></td> </tr> <tr> <td>3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="20,631.99"/></td> </tr> <tr> <td>3.2.3 Adjusted January 1st Beginning Balance</td> <td></td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="236,299.87"/></td> </tr> <tr> <td>3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)</td> <td style="text-align: center;">+</td> <td style="text-align: right;">\$</td> <td style="text-align: right;"><input style="width: 150px;" type="text" value="0.00"/></td> </tr> </table>	<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="215,667.88"/>	3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$	<input style="width: 150px;" type="text" value="20,631.99"/>	3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="236,299.87"/>	3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="0.00"/>	
<b>3.2.1 Ending Balance Reported on Last Year's CMAR</b>		\$	<input style="width: 150px;" type="text" value="215,667.88"/>														
3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)	+	\$	<input style="width: 150px;" type="text" value="20,631.99"/>														
3.2.3 Adjusted January 1st Beginning Balance		\$	<input style="width: 150px;" type="text" value="236,299.87"/>														
3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)	+	\$	<input style="width: 150px;" type="text" value="0.00"/>														

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<p>3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*) <span style="float: right;">-</span></p> <p style="text-align: right;">\$ <input style="width: 150px;" type="text" value="0.00"/></p> <p>3.2.6 Ending Balance as of December 31st for CMAR Reporting Year</p> <p style="text-align: right;">\$ <input style="width: 150px;" type="text" value="236,299.87"/></p> <p>All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.</p> <p>3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>3.3 What amount should be in your Replacement Fund? <span style="float: right;">\$ <input style="width: 100px;" type="text" value="236,299.87"/></span></p> <p>Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.</p> <p>3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?</p> <p><input checked="" type="radio"/> Yes</p> <p><input type="radio"/> No</p> <p>If No, please explain.</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>	0																
<p>4. Future Planning</p> <p>4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?</p> <p><input checked="" type="radio"/> Yes - If Yes, please provide major project information, if not already listed below. <input type="checkbox"/> <input type="checkbox"/></p> <p><input type="radio"/> No</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">Project #</th> <th style="width: 65%;">Project Description</th> <th style="width: 15%;">Estimated Cost</th> <th style="width: 15%;">Approximate Construction Year</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Various sewer main projects</td> <td style="text-align: right;">\$200,000</td> <td style="text-align: center;">2024</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Various sewer main replacements</td> <td style="text-align: right;">\$500,000</td> <td style="text-align: center;">2025</td> </tr> <tr> <td style="text-align: center;">3</td> <td>Various sewer main projects</td> <td style="text-align: right;">\$300,000</td> <td style="text-align: center;">2026</td> </tr> </tbody> </table>		Project #	Project Description	Estimated Cost	Approximate Construction Year	1	Various sewer main projects	\$200,000	2024	2	Various sewer main replacements	\$500,000	2025	3	Various sewer main projects	\$300,000	2026
Project #	Project Description	Estimated Cost	Approximate Construction Year														
1	Various sewer main projects	\$200,000	2024														
2	Various sewer main replacements	\$500,000	2025														
3	Various sewer main projects	\$300,000	2026														
<p>5. Financial Management General Comments</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div>																	
<p><b>ENERGY EFFICIENCY AND USE</b></p>																	
<p>6. Collection System</p> <p>6.1 Energy Usage</p> <p>6.1.1 Enter the monthly energy usage from the different energy sources:</p> <p><b>COLLECTION SYSTEM PUMPAGE: Total Power Consumed</b></p> <p>Number of Municipally Owned Pump/Lift Stations: <input style="width: 50px;" type="text" value="5"/></p>																	

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	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	2,364	
February	2,264	
March	1,995	
April	2,222	
May	2,553	
June	2,251	
July	2,560	
August	2,259	
September	2,320	
October	1,689	
November	1,613	
December	1,742	
<b>Total</b>	<b>25,832</b>	<b>0</b>
<b>Average</b>	<b>2,153</b>	<b>0</b>

6.1.2 Comments:

## 6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- Comminution or Screening
- Extended Shaft Pumps
- Flow Metering and Recording
- Pneumatic Pumping
- SCADA System
- Self-Priming Pumps
- Submersible Pumps
- Variable Speed Drives
- Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

No

Yes

Year:

2017

By Whom:

WE Energies

Describe and Comment:

Focus on Energy prospect evaluation.

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## 6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

## 7. Treatment Facility

### 7.1 Energy Usage

7.1.1 Enter the monthly energy usage from the different energy sources:

#### TREATMENT PLANT: Total Power Consumed/Month

	Electricity Consumed (kWh)	Total Influent Flow (MG)	Electricity Consumed/Flow (kWh/MG)	Total Influent BOD (1000 lbs)	Electricity Consumed/Total Influent BOD (kWh/1000lbs)	Natural Gas Consumed (therms)
January	43,200	10.57	4,087	56.30	767	2,721
February	39,400	10.70	3,682	50.08	787	2,319
March	37,000	11.22	3,298	44.92	824	1,517
April	37,000	18.97	1,950	25.86	1,431	1,406
May	43,800	16.09	2,722	30.35	1,443	780
June	43,200	20.23	2,135	17.43	2,478	742
July	44,600	22.73	1,962	13.52	3,299	106
August	43,400	17.29	2,510	34.44	1,260	0
September	44,400	12.59	3,527	36.45	1,218	0
October	37,600	11.49	3,272	49.97	752	0
November	40,200	16.68	2,410	29.28	1,373	0
December	38,800	13.87	2,797	32.95	1,178	933
<b>Total</b>	<b>492,600</b>	<b>182.43</b>		<b>421.55</b>		<b>10,524</b>
<b>Average</b>	<b>41,050</b>	<b>15.20</b>	<b>2,863</b>	<b>35.13</b>	<b>1,401</b>	<b>1,316</b>

7.1.2 Comments:

### 7.2 Energy Related Processes and Equipment

7.2.1 Indicate equipment and practices utilized at your treatment facility (Check all that apply):

- Aerobic Digestion
- Anaerobic Digestion
- Biological Phosphorus Removal
- Coarse Bubble Diffusers
- Dissolved O2 Monitoring and Aeration Control
- Effluent Pumping
- Fine Bubble Diffusers
- Influent Pumping
- Mechanical Sludge Processing
- Nitrification
- SCADA System
- UV Disinfection
- Variable Speed Drives
- Other:

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7.2.2 Comments:

## 7.3 Future Energy Related Equipment

7.3.1 What energy efficient equipment or practices do you have planned for the future for your treatment facility?

## 8. Biogas Generation

8.1 Do you generate/produce biogas at your facility?

No

Yes

If Yes, how is the biogas used (Check all that apply):

Flared Off

Building Heat

Process Heat

Generate Electricity

Other:

## 9. Energy Efficiency Study

9.1 Has an Energy Study been performed for your treatment facility?

No

Yes

Entire facility

Year:

By Whom:

Describe and Comment:

Part of the facility

Year:

By Whom:

Describe and Comment:

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<b>Total Points Generated</b>	<b>0</b>
<b>Score (100 - Total Points Generated)</b>	<b>100</b>
<b>Section Grade</b>	<b>A</b>

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5/13/2025 2024

## Sanitary Sewer Collection Systems

### 1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- Yes
- No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- Yes
- No (30 points)
- N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

The Village of Winneconne will ensure that the collection system is properly managed, operated, and maintained at all times. The Village will take steps to ensure the sewage collection system provides adequate capacity to convey all peak design flows as well as eliminate excessive infiltration and inflow as defined in NR110.03(14). A process is in place to notify the public and other directly affected parties of any incidents of overflows from the sewerage treatment facility. Create and distribute informational materials to educate consumers on SSO's and need to replace sewer main and private laterals. The Village will continue to televise 20 percent of the sewer mains each year. The Village will also inspect 20 percent of the manholes at that time as well. The Village will continue to inspect properties for illegal sump pump connections to the sanitary sewer when replacing water meters. The Village will evaluate and update CMOM goals each year when passing CMAR resolutions.

Did you accomplish them?

- Yes
- No

If No, explain:

Organization [NR 210.23 (4) (b)]

Does this chapter of your CMOM include:

- Organizational structure and positions (eg. organizational chart and position descriptions)
- Internal and external lines of communication responsibilities
- Person(s) responsible for reporting overflow events to the department and the public

Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

Water Utility Regulations and Rates

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY) 

2012-10-01

Does your sewer use ordinance or other legally binding document address the following:

- Private property inflow and infiltration
- New sewer and building sewer design, construction, installation, testing and inspection
- Rehabilitated sewer and lift station installation, testing and inspection

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Winneconne Wastewater Treatment Facility

Last Updated: Reporting For:  
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Sewage flows satellite system and large private users are monitored and controlled, as necessary  
 Fat, oil and grease control  
 Enforcement procedures for sewer use non-compliance  
 Operation and Maintenance [NR 210.23 (4) (d)]  
 Does your operation and maintenance program and equipment include the following:  
 Equipment and replacement part inventories  
 Up-to-date sewer system map  
 A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation  
 A description of routine operation and maintenance activities (see question 2 below)  
 Capacity assessment program  
 Basement back assessment and correction  
 Regular O&M training  
 Design and Performance Provisions [NR 210.23 (4) (e)]    
 What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?  
 State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements  
 Construction, Inspection, and Testing  
 Others:

Overflow Emergency Response Plan [NR 210.23 (4) (f)]    
 Does your emergency response capability include:  
 Responsible personnel communication procedures  
 Response order, timing and clean-up  
 Public notification protocols  
 Training  
 Emergency operation protocols and implementation procedures  
 Annual Self-Auditing of your CMOM Program [NR 210.23 (5)]    
 Special Studies Last Year (check only those that apply):  
 Infiltration/Inflow (I/I) Analysis  
 Sewer System Evaluation Survey (SSES)  
 Sewer Evaluation and Capacity Management Plan (SECAP)  
 Lift Station Evaluation Report  
 Others:

0

2. Operation and Maintenance

2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.

Cleaning	<input type="text" value="20"/>	% of system/year
Root removal	<input type="text" value="20"/>	% of system/year
Flow monitoring	<input type="text" value="0"/>	% of system/year
Smoke testing	<input type="text" value="0"/>	% of system/year
Sewer line televising	<input type="text" value="20"/>	% of system/year
Manhole inspections	<input type="text" value="20"/>	% of system/year

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Lift station O&M	<input type="text" value="52"/>	# per L.S./year
Manhole rehabilitation	<input type="text" value="5"/>	% of manholes rehabbed
Mainline rehabilitation	<input type="text" value="5"/>	% of sewer lines rehabbed
Private sewer inspections	<input type="text" value="10"/>	% of system/year
Private sewer I/I removal	<input type="text" value="1"/>	% of private services
River or water crossings	<input type="text" value="0"/>	% of pipe crossings evaluated or maintained
Please include additional comments about your sanitary sewer collection system below:		
<input type="text"/>		

### 3. Performance Indicators

3.1 Provide the following collection system and flow information for the past year.

<input type="text" value="45.37"/>	Total actual amount of precipitation last year in inches
<input type="text" value="31.86"/>	Annual average precipitation (for your location)
<input type="text" value="20"/>	Miles of sanitary sewer
<input type="text" value="5"/>	Number of lift stations
<input type="text" value="0"/>	Number of lift station failures
<input type="text" value="0"/>	Number of sewer pipe failures
<input type="text" value="2"/>	Number of basement backup occurrences
<input type="text" value="0"/>	Number of complaints
<input type="text"/>	Average daily flow in MGD (if available)
<input type="text"/>	Peak monthly flow in MGD (if available)
<input type="text"/>	Peak hourly flow in MGD (if available)

3.2 Performance ratios for the past year:

<input type="text" value="0.00"/>	Lift station failures (failures/year)
<input type="text" value="0.00"/>	Sewer pipe failures (pipe failures/sewer mile/yr)
<input type="text" value="0.00"/>	Sanitary sewer overflows (number/sewer mile/yr)
<input type="text" value="0.10"/>	Basement backups (number/sewer mile)
<input type="text" value="0.00"/>	Complaints (number/sewer mile)
<input type="text"/>	Peaking factor ratio (Peak Monthly:Annual Daily Avg)
<input type="text"/>	Peaking factor ratio (Peak Hourly:Annual Daily Avg)

### 4. Overflows

#### LIST OF SANITARY SEWER (SSO) AND TREATMENT FACILITY (TFO) OVERFLOWS REPORTED \*\*

Date	Location	Cause	Estimated Volume
None reported			

\*\* If there were any SSOs or TFOs that are not listed above, please contact the DNR and stop work on this section until corrected.

### 5. Infiltration / Inflow (I/I)

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<p>5.1 Was infiltration/inflow (I/I) significant in your community last year?</p> <ul style="list-style-type: none"><li><input checked="" type="radio"/> Yes</li><li><input type="radio"/> No</li></ul> <p>If Yes, please describe:</p> <div style="border: 1px solid black; padding: 2px;">High rainfall events increase flows at WWTP</div>
<p>5.2 Has infiltration/inflow and resultant high flows affected performance or created problems in your collection system, lift stations, or treatment plant at any time in the past year?</p> <ul style="list-style-type: none"><li><input type="radio"/> Yes</li><li><input checked="" type="radio"/> No</li></ul> <p>If Yes, please describe:</p> <div style="border: 1px solid black; height: 20px;"></div>
<p>5.3 Explain any infiltration/inflow (I/I) changes this year from previous years:</p> <div style="border: 1px solid black; padding: 2px;">No change.</div>
<p>5.4 What is being done to address infiltration/inflow in your collection system?</p> <div style="border: 1px solid black; padding: 2px;">New sewer main installed on N 8th Ave.</div>

<b>Total Points Generated</b>	0
<b>Score (100 - Total Points Generated)</b>	100
<b>Section Grade</b>	<b>A</b>

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## Grading Summary

WPDES No: 0021938

SECTIONS	LETTER GRADE	GRADE POINTS	WEIGHTING FACTORS	SECTION POINTS
Influent	B	3	3	9
BOD/CBOD	A	4	10	40
TSS	A	4	5	20
Ammonia	A	4	5	20
Phosphorus	A	4	3	12
Biosolids	A	4	5	20
Staffing/PM	A	4	1	4
OpCert	A	4	1	4
Financial	A	4	1	4
Collection	A	4	3	12
<b>TOTALS</b>			<b>37</b>	<b>145</b>
<b>GRADE POINT AVERAGE (GPA) = 3.92</b>				

### Notes:

- A = Voluntary Range (Response Optional)
- B = Voluntary Range (Response Optional)
- C = Recommendation Range (Response Required)
- D = Action Range (Response Required)
- F = Action Range (Response Required)

# Compliance Maintenance Annual Report

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## Resolution or Owner's Statement

Name of Governing Body or Owner:	<input type="text"/>
Date of Resolution or Action Taken:	<input type="text"/>
Resolution Number:	<input type="text"/>
Date of Submittal:	<input type="text"/>
<b>ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO SPECIFIC CMAR SECTIONS (Optional for grade A or B. Required for grade C, D, or F):</b>	
Influent Flow and Loadings: Grade = B	<input type="text"/>
Effluent Quality: BOD: Grade = A	<input type="text"/>
Effluent Quality: TSS: Grade = A	<input type="text"/>
Effluent Quality: Ammonia: Grade = A	<input type="text"/>
Effluent Quality: Phosphorus: Grade = A	<input type="text"/>
Biosolids Quality and Management: Grade = A	<input type="text"/>
Staffing: Grade = A	<input type="text"/>
Operator Certification: Grade = A	<input type="text"/>
Financial Management: Grade = A	<input type="text"/>
Collection Systems: Grade = A (Regardless of grade, response required for Collection Systems if SSOs were reported)	<input type="text"/>
<b>ACTIONS SET FORTH BY THE GOVERNING BODY OR OWNER RELATING TO THE OVERALL GRADE POINT AVERAGE AND ANY GENERAL COMMENTS</b> (Optional for G.P.A. greater than or equal to 3.00, required for G.P.A. less than 3.00) <b>G.P.A. = 3.92</b>	
<input type="text"/>	

**BOARD AGENDA MEMO PAGE:**

Village Board Meeting

Date: 05-20-2025

Department: Clerk

**Title:** Alcohol License Renewals

**Description:** To approve the Liquor and Fermented Malt Beverage Licenses as presented on attached form.

**Motion:** Consideration and action to approve the alcohol licenses as presented for the licensing year July 1, 2025 through June 30, 2026.

Approved / Denied  
VB Meeting 5/20/2025

Ahlana Saray, Clerk

NOTICE FOR APPLICATIONS FOR LIQUOR LICENSES

**Class "B" Fermented Malt Beverage and "Class B" Intoxicating Liquor:**

Fin-n-Feather LTD, DBA Fin-n-Feather, 22 West Main Street, PO Box 400, Winneconne, WI  
Agent: Debra S. Ryf, 111 Lincoln Street, Winneconne, WI

J & J Schmitz LLC, DBA Off the Wolf Supper Club, 204 West Main Street, Winneconne, WI  
Agent: Jennifer Schmitz, 4400 Harbor Village Dr, Omro, WI

T & G Lanes, LLC, DBA Marble Park Lanes, 675 Grant Street, Winneconne, WI  
Agent: Thomas Seaman, E4021 Bestul Rd, Ogdensburg, WI

Talk of the Town, LLC, DBA Talk of the Town, 135, 139, 141 and 143 West Main Street, Winneconne, WI  
Agent: Douglas Nelson, 214 North 6<sup>th</sup> Avenue, Winneconne, WI

Kenneth W. Thrun, DBA Tiny's Sports Bar, 111 West Main Street, Winneconne, WI  
Agent: Ken Thrun, 111 ½ West Main Street, Winneconne, WI

Village Pub Bar & Grill LLC, DBA Village Pub Bar & Grill, 235 West Main Street, Winneconne, WI  
Agent: Jacob Perry, 5926 Lakeview Road, Larsen, WI

Critters Wolf River Sports LLC, Critters Wolf River Sports, 700 West Main Street, Winneconne, WI  
Agent: Christopher Boucher, 825 Willow Street, Winneconne, WI

**Class "B" Fermented Malt Beverage and "Class C" Wine Only :**

American Legion Giles-Luce Post 364, 536 West Main Street, PO Box 131, Winneconne, WI  
Agent: Gary Stanek, 18 S. 3<sup>rd</sup> Street, PO Box 456, Winneconne, WI

**Class "B" Fermented Malt Beverage**

Jackie's Parkside, 630 West Main Street, Winneconne, WI  
Agent: Miguel A. Linares 614 W Main St Apt 8, Winneconne WI

The Landing on the Wolf LLC, 111 North 1<sup>st</sup> Street, Winneconne, WI  
Agent: Michael F. Kurtz, 5915 Gibs Road, Oshkosh, WI

Mueller's Ice Cream & Grill, 115 W Main St, Winneconne, WI  
Agent: Jeff Mueller, 7839 Oakhill Road, Omro, WI

**Class "A" Fermented Malt Beverage**

Wolf River House Resort, 34 North 1st Avenue, Winneconne, WI  
Agent: Douglas A. Nelson, 214 North 6<sup>th</sup> Avenue, Winneconne, WI

**Class "A" Fermented Malt Beverage and "Class A" Intoxicating Liquor**

StoneRidge Winneconne LLC, 910 East Main Street, Winneconne, WI  
Agent: Scott Jones, 1317 Otter Avenue, Oshkosh, WI

Kwik Trip Inc, 905 East Main Street, Winneconne  
Agent: Jeffrey Bork, 307 W. Cedar St., Hortonville, WI

**BOARD AGENDA MEMO PAGE:**

Village Board Meeting

Date: 05-20-2025

Department: Clerk

**Title:** Cigarette, Tobacco, E-Vaping Devices Licenses

**Description:** To approve the CTV licenses

**Motion: Consideration and action to approve the CTV licenses for the following:**

Leo's Service, LLC

Tiny's Sports Bar

Stoneridge Piggly Wiggly Winneconne, LLC

Landing on the Wolf, LLC

Kwik Trip, Inc

Approved / Denied

VB Meeting 5/20/2025

Ahlana Saray, Clerk

**BOARD AGENDA MEMO PAGE:**

Village Board Meeting

Date: 5/20/2025

Department: Clerk

**Title:** Operator License Applications

**Description:** To approve the Operator Licenses as presented on attached form.

**Motion:** Consideration and action to approve the operator licenses as presented for the licensing year July 1, 2025 through June 30, 2026.

Approved / Denied  
VB Meeting 5/20/2025

Ahlana Saray, Clerk

## 2025 Operator Licenses - May 20th, 2025 Village Board Meeting

2025 License Number	Name Of Applicant
2025-007	Mary B. Noffke
2025-008	Daniel Thomas Joseph
2025-009	Jacob William Demeuse
2025-010	Kristine Mary Leichtfuss
2025-011	Ryan Joshua Haase
2025-012	Adam Robert Fritz
2025-013	Travis Leslie Derr
2025-014	Mark John Frierdich
2025-015	Richard A. Krueger
2025-016	Gary Lynn Stanek
2025-017	Marlys Jean Swenson
2025-018	Lacey Lynn Verburgt
2025-019	Alyxandra Christine Schiedermayer
2025-020	Christopher Michael Larken
2025-021	Lynnette Anne Taugher
2025-022	Jennifer Ann Schmitz
2025-023	Valerie Lynn Coats
2025-024	Christine Lynn Feavel
2025-025	David L Eklund
2025-026	Michael Roy Griep
2025-027	Miguel A. Linares
2025-028	Jodie Lee Weyland
2025-029	Karen Sue Marx
2025-030	Amanda Christine Elmer
2025-031	Maryjane Leigh Behm
2025-032	Kristina Marie Armstrong
2025-033	Christian Yvonne Krueger
2025-034	Jamie Elizabeth Perry
2025-035	Andrea Joelle Erhard
2025-036	Kendra Ann Stelzner
2025-037	Morgan E. Steinbrenner
2025-038	Jacqueline Nicole Thompson
2025-039	Brittany Kaiver
2025-040	Breonah Leigh Nelson Stelow
2025-041	Reece Charles Keeney
2025-042	William Michael Johansen
2025-043	Gavin Pfeiffer
2025-044	Meena Samantha Al-Ghetta

Background Checks Completed, All Applicants Approved by PD

**BOARD AGENDA MEMO PAGE:**

Village Board Meeting

Date: 05-20-2025

Department: Clerk

**Title:** Mobile Food Vendor Ordinance

**Description:** Review the draft Mobile Food Vendor Ordinance

**Motion: Consideration and possible action to accept proposed Mobile Food Vendor ordinance and associated fees and fine**

*Recommended by Planning Commission 5/12/2025*

**Permit Fee:** \$25 per day, \$650 per year

**Fine:** \$100 to \$1,000 per day (failure to obtain permit; violation of any provision of ordinance)

Approved / Denied

VB Meeting 5/20/2025

Ahlana Saray, Clerk

Chapter ~~274~~. Mobile Food Vendors

§ ~~274~~-1. License required.

It shall be unlawful for any mobile food vendor to do any of the following within a public right-of-way, or from private property open to the public, in the Village of ~~Fox Crossing-Winneconne~~, including to vend, sell or dispose of or offer to vend, sell or dispose of goods, wares or merchandise, produce or any other thing at any place whatsoever in the Village, without first obtaining a license from the Village Clerk and paying the license fee. All mobile food establishments used for vending food shall be licensed for such use by the Winnebago County Health Department and all other applicable agencies.

§ ~~274~~--2. Definitions.

The following definitions shall apply to this chapter:

EDIBLE GOODS

Shall include, but are not limited to:

A.

Prepackaged and prepared food, including, but not limited to, ice cream, custard and other prepackaged frozen treats, hot dogs, deserts, and pizzas.

B.

On-site prepared food, including, but not limited to, shaved ice, smoothies, sandwiches, and tacos.

MOBILE

The state of being in movement, though not necessarily in continuous movement.

MOBILE FOOD ESTABLISHMENT

A restaurant or retail food establishment where edible goods are served or sold from a movable vehicle, cart, trailer, or boat, which periodically or continuously changes location.

MOBILE FOOD VENDOR

The registered owner of a mobile food establishment or the owner's agent or employee, or any business which sells edible goods from a mobile food establishment within the Village.

SERVICE BASE

An establishment operated under license or permit of an appropriate regulatory authority (Winnebago County Health Department) where edible goods are manufactured, stored, prepared, portioned, packaged, or any combination of these, where such edible goods are intended for

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consumption at another establishment or place, and where such mobile food establishments are serviced, cleaned, supplied, maintained, and where the equipment, utensils, and facilities are serviced, cleaned, and sanitized. Service bases are not licensed separately through the Village, but are licensed separately through the Winnebago County Health Department.

VEHICLE

Any motor vehicle as defined by § 340.01(35), Wis. Stats., or trailer as defined by § 340.01(71), Wis. Stats. "Vehicle" shall also include any bicycle or other self-propelled device.

VEND

To sell or transfer the ownership of an article to another for a price in money.

§ ~~274~~-3. Application for license.

A.

Any person desiring to operate a mobile food establishment within the Village of ~~Fox Crossing~~ Winneconne shall be required to complete and return to the Village Clerk an application form provided by the Village Clerk, which shall require the following information:

(1)

If applying as an individual, the application must include the applicant's full legal name, permanent address, date of birth (applicant must be 18 years of age), and signature. If applying as a corporation or limited-liability company, the application must include the corporation's/LLC's full registered name along with each officer's/member's full legal name, permanent address, and signature.

(2)

Description of the mobile food establishment vehicle, including make, model, vehicle identification number (VIN), and license plate number.

(3)

Description of the nature of business and description of the goods being sold.

(4)

Statement as to whether the applicant has been convicted of any crime or ordinance violation related to the applicant's business within the last five years, and the nature of the offense and place of conviction.

B.

All applicants shall present valid copies of the following documents to the Village Clerk for examination at the time of application:

Village of Winneconne – Draft Ordinance – Mobile Food Vendors  
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(1)

Current driver's license.

(2)

Vehicle certificate of registration/licensing.

(3)

Wisconsin seller's permit (in same legal name as applicant/business).

(4)

Food permit issued by the Winnebago County Health Department.

(5)

Address of the service base and evidence of satisfactory inspection of said service base by the Winnebago County Health Department, if applicable.

(6)

Certificate of insurance along with proof that the Village of ~~Fox Crossing~~ Winneconne has been named as an additional insured.

(7)

State certificate of examination and approval from the Sealer of Weights and Measures, only applicable if the applicant's business requires the use of weighing and measuring devices approved by state authorities.

(8)

Written authorization(s) of the property owner(s) where the mobile food establishment will be located, if applicable.

(9)

Written authorization from the Parks and Recreation Department, if the mobile food establishment will be located at a Village park.

(10)

Written authorization from any permanent merchant retailing a similar product, if the mobile food establishment will be selling within ~~200~~ 50 feet of permanent merchant.

C. The total number of allowable licenses for ~~permanent~~ mobile food vendors is 3 licenses.

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~~D.~~ All applications will be reviewed by the Village Police Department, ~~Finance Department,~~ ~~Municipal Court,~~ and ~~Community Development Department~~ Village Administrator. If approved ~~by all of these departments,~~ the Village Clerk shall issue the license to the applicant.

§ ~~274--~~4. License fee.

At the time the permit application is returned to the Village Clerk, fees as set forth in the Village Fee Schedule, referencing this Code section, shall be paid to the Village Clerk. The annual license shall have a term of one year commencing on January 1 and expiring December 31 of each year. A single day and/or ~~six-month~~ an annual license may also be obtained. These fees are not prorated and are nonrefundable. Each mobile food establishment shall be licensed separately.

§ ~~274--~~5. Insurance.

A.

Liability insurance. The license holder under this chapter shall have in force a minimum liability and contractual liability policy in the amount of \$100,000 for each person, \$300,000 for each accident for bodily injury, and \$100,000 for property damage.

B.

Proof of insurance. The applicant shall furnish a certificate of insurance, evidencing the existence of adequate liability insurance naming the Village of ~~Fox Crossing~~ Winneconne, its employees and agents, as additionally insured in an amount not less than \$1,000,000. The certificate of insurance shall be filed with the Village Clerk as part of the application.

(1)

The license holder shall provide 30 days' written notice to the Village upon cancellation, nonrenewal, or material change in said insurance policy.

§ ~~274--~~6. Sanitation requirements.

A.

Mobile food establishments shall comply with all regulations of the Wisconsin Food Code[1] and the Winnebago County Health Department, including, but not limited to, the time, temperature, plumbing, operation, and maintenance for mobile food establishments.

[1]

Editor's Note: See Ch. ATCP 75 Appendix, Wis. Adm. Code.

B.

Village of Winneconne – Draft Ordinance – Mobile Food Vendors  
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Mobile food establishments shall comply with all regulations of the Wisconsin Food Code and the Winnebago County Health Department regarding preparation facilities, serving areas, and operation areas.

C.

The licensees of the mobile food establishment or employee(s) thereof shall abide by the request of the Winnebago County Health Department for annual inspections of the establishment at a location designated by said Health Department.

D.

Authorities of the Winnebago County Health Department may require that mobile food establishments found in violation of sanitation and health requirements have follow-up inspections to verify compliance.

§ ~~274~~-7. Service base required.

A.

All mobile food establishments shall have a service base to store and prepare food and all supplies. No food items are allowed to be stored or prepared in a private residence or garage unless approved by the Winnebago County Health Department.

B.

Any food item desired to be cooked or prepared on the mobile food establishment shall first be inspected by the Winnebago County Health Department.

C.

All mobile food establishments shall be cleaned, serviced, and sanitized as often as necessary at the service base.

D.

The service base shall be inspected and approved by the Winnebago County Health Department prior to operating the mobile food establishment.

E.

A mobile food establishment shall return to its service base at least once every 24 hours for service and maintenance.

§ ~~274~~-8. Business conduct regulations.

The following regulations shall apply to mobile food establishments during the regular conduct of business:

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A.

A licensee shall not falsely or fraudulently misrepresent the quantity, character, or quality of any article offered for sale or offer for sale any unwholesome or tainted edible goods, nor intentionally misrepresent to any prospective customer the purpose of his or her solicitation, the name of the business of his or her principal, if any, the source of supply of the goods, wares, or merchandise which he or she sells or offers for sale or the disposition of the proceeds of his or her sales.

B.

A licensee shall not use the license provided by the Village of ~~Fox Crossing~~Winneconne after expiration or revocation of the license.

C.

A licensee shall keep the premises in a clean and sanitary condition and the edible goods offered for sale well covered and protected from dirt, dust, and insects. All mobile food vendors shall comply with requirements of state and local authorities.

D.

A licensee may vend, sell or dispose of, or offer to sell, vend, or dispose of, goods, wares, or merchandise in the Village of ~~Fox Crossing~~Winneconne between the hours of 7:00 a.m. and 9:00 p.m. only. A licensee may periodically and infrequently extend the hours of service of the mobile food establishment from 7:00 a.m. to 3:00 a.m. for business purposes only (exemption not applicable in any residential zoning district). No mobile food vehicle shall be left unattended on a public way nor remain on a public way outside of these allowed hours of operation.

E.

All mobile food vendors shall abide by all parking and traffic laws, ordinances, statutes, rules, and regulations at all times. Vendors shall obey any lawful order of a police officer or other designated Village official to move to a different permitted location to avoid congestion or obstruction of a public way or remove the mobile food establishment entirely from the public way if necessary.

F.

A person with a valid driver's license of such a classification to allow the operation of the mobile food vehicle shall be with the vehicle at all times in which any activity is taking place in the mobile food vehicle. The mobile food vehicle licensee is liable for any violation of this subsection.

G.

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~~All vendors conducting business on a sidewalk or terrace must maintain within 25 feet of their sales location a clean, sanitary, and hazard-free condition, and shall not discharge any material onto the street, sidewalk, gutters, or storm drain. Each person conducting business on a sidewalk or terrace under the provisions of this chapter shall carry a minimum thirty-gallon container for placement of such litter by customers or other persons and remove such receptacle(s) at the conclusion of their sales daily. Vendors may not conduct business on the sidewalk.~~ Trash shall not be placed in any public or private trash receptacles, including dumpsters, unless owned or leased by the mobile food establishment licensee.

H.

Mobile food vendors shall take every precaution to ensure their operation does not materially affect the peace and welfare of the general public, nor cause any unreasonable loud, disturbing, and/or unnecessary noise.

I.

A mobile food establishment shall be operated only by a person who has obtained a license or by the employee of the person who obtained a license under this chapter.

J.

No person may sell or vend any item upon any premise(s) if there is placed signage prohibiting the activity.

K.

Mobile food establishments shall be located so as to not obstruct a public right-of-way, impair movement of pedestrians or vehicles, or pose a hazard to public safety. Patrons may only be served from the curbside of the vehicle at all times; service in the street is prohibited. No sales shall be made from a mobile vending vehicle except from the curbside of said vehicle, unless otherwise authorized by the owner of private property on which the vehicle is parked.

L.

No food service shall be prepared, sold, or displayed outside of the mobile food establishment.

M.

No person shall provide or allow any dining area to the mobile food establishment, other than on permissible private property, including, but not limited to, tables and chairs, booths, stools, benches, or stand-up counters.

N.

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Signage may only be permitted when permanently affixed to the mobile food establishment. No external freestanding signs, bollards, ~~seating~~, or any other equipment not contained within the vehicle are permitted.

§ ~~274~~-9. Vehicle regulations.

A.

Any vehicle or other on-street unit used for vending food in any public street must be designed and constructed specifically for the purpose of vending the product(s) to be vended.

B.

Amplified music or other sounds from any vehicle or unit used for the purpose of vending products in the public streets shall comply with § 302-8 and § 287-13 of the ~~Fox Crossing Village of Winneconne~~ Municipal Code.

C.

All mobile food establishments located on a public way shall be entirely self-contained in regards to gas, water, electricity, and equipment required for operation of the unit, and shall not use utilities drawn from the public right-of-way. No power cable or equipment shall be extended at grade across any Village street, alley, or sidewalk.

D.

All mobile food vehicles must have valid license plates and registration as provided by Chapter 341, Wis. Stats.

E.

No vehicle or on-street unit may violate any traffic or parking statute or ordinance when stopping to make sales.

F.

No mobile food establishment shall use or maintain any outside sound-amplifying equipment, flashing, blinking lights, or strobe lights, or any noisemakers such as bells or horns while stationary. All lighting is subject to review by the ~~Village Administrator Community Development Department~~ and Police Department and shall be removed if deemed to be in conflict with safe travel.

G.

All mobile food establishments shall comply with all federal, state, and local regulations regarding vehicle size requirements.

§ ~~274~~-10. Zoning restrictions.

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A.

The vendor of the mobile food establishment shall not operate in a congested area where such operation impedes or inconveniences the public right-of-way. No vendor shall engage in the licensed business on any Village-owned property, unless involved in a Village-sanctioned event. No vendor shall engage in the licensed business at any public park without first seeking permission from the Village Parks and Recreation Department, or unless involved in a Village-sanctioned event. The vendor shall comply if asked to leave the private property by the property owner or a Village official.

B.

No mobile food establishment shall obstruct an adjacent path or lane of travel. A path or lane of travel includes, but is not limited to, sidewalks, trails, motor vehicle lanes, bicycle lanes, and other designated parking areas.

C.

No mobile food establishment shall be located on any private property without written permission from the property owner. A copy of the written permission shall be kept in the mobile food establishment at all times. The vendor shall comply if asked to leave the private property by the property owner or a Village official.

D.

No more than ~~two~~one mobile food establishments shall be allowed to conduct business on the same property at the same time, unless involved in a Village-sanctioned event.

(1)

Mobile food establishments operating on the same property at the same time should be located a safe distance from one another to avoid potential fire hazards.

(2)

Upon application and approval of a special event license from the Village Clerk's office, the owner of private property may allow more than ~~onetwo~~ mobile food establishments to conduct business on said property at the same time during the normal hours of operation. See Municipal Code [Chapter 150-§469-9 Special Event Vending Permit](#) for information on special event licenses.

E.

No mobile food establishment shall conduct business within 500 feet of any fair, festival, special event, or civic event that is licensed or sanctioned by the Village unless the licensee has obtained written permission from the event sponsor.

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F.

A mobile food establishment shall be located on a gravel or paved surface at all times unless it is part of a Village-sanctioned special event.

G.

No mobile food establishment may conduct business on a sidewalk or curbside in any of the following places:

(1)

Within 20 feet of the intersection of the sidewalk with any other sidewalk.

(2)

Within 10 feet of the extension of any building entrance or doorway to the curbline.

(3)

Within 150 feet of a public entrance of any business which is a licensed or permitted restaurant by the Winnebago County Health Department, during the hours the particular business is open for business, unless written permission is granted by the business.

(4)

Within 150 feet of a Village park where food concessions are sold, during the hours that concessions are being sold, unless written permission is granted by the Parks and Recreation Department.

H.

A mobile food establishment may be permitted in all zoning districts except within any residential zoning district, ~~including R-1 through R-8 and Planned Development Districts for exclusive residential uses~~, unless in conjunction with a special event license. The subsection shall not apply to ice cream trucks.

§ ~~274-~~11. Alteration of license; failure to display license.

The holder of the license shall display the license in a permanent and prominent place on the mobile food establishment and exhibit the license upon demand to any officer, customer, or prospective vendee. No person shall alter or change in any manner any license issued under the provisions of this chapter, and such alteration or the failure of the holder of the license to display the license in a permanent and prominent place on the mobile food establishment or to exhibit the license upon demand of any officer, customer, or prospective vendee shall be cause for revocation of such license.

§ ~~274-~~12. Transfer of license.

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A license issued under this chapter shall not be transferable from person to person or business to business. A license is valid for one vehicle only and shall not be transferrable between vehicles.

§ ~~274-~~13. License suspension or revocation.

The Village Board, Police Chief or his/her designee, or Village Clerk may revoke or suspend any license under this chapter for any material omission or materially inaccurate statements in the license application, any violation by any vendor or the vendor's employee or agent of any provision of this chapter or any state law or Village ordinance which renders future vending contrary to the public health, safety, or welfare, or for fraud or misrepresentation in solicitation under this chapter.

§ ~~274-~~14. Violations and penalties.

A licensee or vendor who violates any provision of this chapter or any regulation, rule, or order made hereunder shall be assessed a penalty as set forth in ~~Chapter A450-~~, Fines and Penalties, reference this Code section.